



मौलाना आज़ाद राष्ट्रीय प्रौद्योगिकी संस्थान भोपाल-462003

(शिक्षा मंत्रालय, भारत सरकार के अधीन राष्ट्रीय महत्व का संस्थान)

MAULANA AZAD NATIONAL INSTITUTE OF TECHNOLOGY BHOPAL- 462003

(An Institution of National importance under Ministry of Education, Govt. of India)

No. AB/Estt./CIRCULAR/2025/ 866

Date: 02/05/2025

### CIRCULAR

In continuation of circular No. Dean (FW)/2025/2728 dated 29/04/2025 issued from Dean (Faculty Welfare) regarding holding of all foreign visits to all Teaching and Non- Teaching staff with immediate effect, it is hereby to inform all concerned that the Competent Authority may consider approval for foreign visits of staff on personal grounds as well as in cases with no financial liability on the part of the Institute. However, all official formalities for seeking such permission must be duly complied with.

This is issued with the approval of the Competent Authority.

Registrar

Copy to:

1. All HoDs/HoCs/Sectional Heads- for circulation among all the employees of the Department/ Centre/Section concerned.
2. In charge Website-for upload of the circular on the website.
3. Deputy Registrar (Establishment) / Assistant Registrar (Establishment).
4. Deputy Registrar (Accounts) / Assistant Registrar (Accounts).
5. PA to the Registrar- for record.
6. PA to Director- for kind information of the Director.
7. Stock File.

Registrar

02/5/ins