



//NOTICE//

**FOR PROVISIONAL DEGREE & CHARACTER CERTIFICATE
(Read Carefully)**

1. Visit the Academic Section and submit the following 3 documents:
 - **Photocopy of the No-Dues Certificate** (duly signed by all concerned authorities up to the Dean (SW)). --- The signed No-Dues Certificate may be collected from the Office of the Dean (SW).
 - **Photocopy of Final Marksheet.**
 - **SBI Collect Fee Receipt of ₹500** (required only for issuance of the Provisional Degree Certificate). - Steps to Pay on SBI Collect is mentioned separately
2. In the absence of the above documents, the Provisional Degree Certificate and Character Certificate will not be issued.
3. Students are advised to keep multiple photocopies/scanned copies of the No-Dues Certificate (duly signed up to the Dean (SW)) before submitting a copy to the Academic Section, as the certificate may be required at multiple offices/sections. If a student submits their only copy and later request its retrieval or tracing, the Academic Section shall not be held responsible.
4. Ensure that the required entry is made in the dispatch register for the Character Certificate and Provisional Degree Certificate at the time of collection.
5. The Provisional Degree Certificate and Character Certificate will be issued on the next working day between 3:00 PM and 5:00 PM.
6. If a student is unable to collect the certificates personally from the Academic Section, they may authorize another MANIT student to do so on their behalf. The authorization must be sent via email to ugadmissionmanit@gmail.com, clearly mentioning the authorized student's name, branch, and scholar number. The certificates will be handed over at the student's own responsibility. The Academic Section will not reissue any certificate in the event of loss, damage, or misplacement after collection.
7. Students are advised to keep multiple photocopies/scanned copies of the No-Dues Certificate (duly signed up to the Dean (SW)) before submitting a copy to the Academic Section, as the certificate may be required at multiple offices/sections. If a student submits their only copy and later request its retrieval or tracing, the Academic Section shall not be held responsible.

TL;DR VERSION for GenZ MANITIANS

✔ Submit:

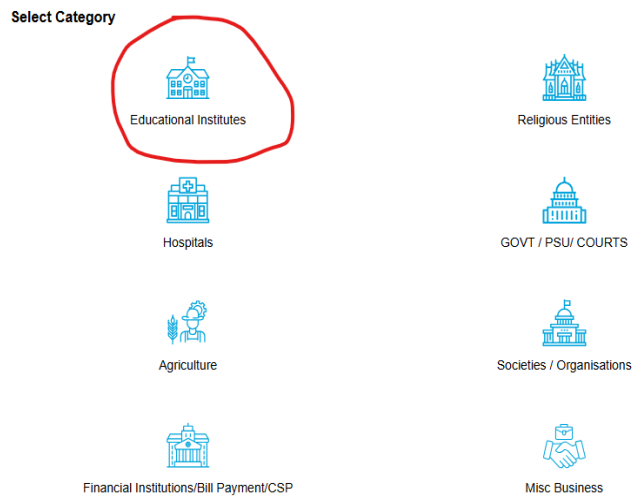
- No-Dues Photocopy (signed till Dean SW)
- Final Marksheet Photocopy
- ₹500 SBI Collect receipt (for Provisional Degree only)
- 🕒 Certificates will be issued on the next day (3-5 PM).
- 📄 Sign the dispatch register while collecting.
- 👥 Can't come? Authorize another MANIT student via email to ugadmissionmanit@gmail.com.
- ⚠️ Keep extra copies/scans of your No-Dues Certificate. The Academic Section will not be responsible for tracing submitted copies.

Issued by :

**OFFICE OF ACADEMIC &
EXAMINATION SECTION
MANIT BHOPAL**

STEPS TO PAY ON SBI COLLECT PORTAL

1. Visit the SBI COLLECT Portal (<https://onlinesbi.sbi.bank.in/sbicollect/>)
2. Under Select category, choose “EDUCATIONAL INSTITUTES”



3. Search for “DIRECTOR MANIT ”

Select Payee

Category: Educational Institutions


DIRECTOR MANIT

Name of Educational Institutions

DIRECTOR- MANIT

Showing 1 to 1 of 1 entry (filtered from 4,634 total entries)

4. Under Payment Category, Choose “Other Fees/Fine”

 DIRECTOR- MANIT | MANIT, , BHOPAL-462052

Enter Payment Details

Payment Category *

--Select any Category--

--Select any Category--

Institute other fee

Library Books Charges/fine

Other Fees/Fine

PG.Registration Fee/Semester Fees

Ph.D. Registration/Semester Fee

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5. Fill in all mandatory fields "marked with an asterisk (*)

Enter Payment Details

Payment Category* : Other Fees/Fine

SCHOLAR_NO* _____

NAME* _____

SEMESTER* --Select SEMESTER-- ▾

BRANCH* --Select BRANCH-- ▾

COURSE* --Select COURSE-- ▾

6. Enter 500 in the Provisional Degree Fee field.

Provisional Degree Fee 500

Other Fee _____

Remarks : _____

Enter Your Details

Remitter Name : _____

Mobile No* : +91

On successful completion of payment, you will receive the transaction reference number on this mobile number

7. Enter your mobile number, email ID, and captcha, then accept the declaration and click Submit.

8. Pay The Fee using Any Available Payment Mode (UPI, Internet Banking Etc)

Date: 09-06-2026

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MANIT BHOPAL**