



(18)

**MAULANA AZAD
NATIONAL INSTITUTE OF TECHNOLOGY
BHOPAL**

**MINUTES OF 11th MEETING OF
BUILDING & WORKS COMMITTEE**

The 11th meeting of Building & Works Committee was held on 08th January 2010 at 03:00 pm in the Institute Committee Room. The meeting was attended by the following members :

Shri A.N. Singh,
Hon'ble Chairman, BOG
2, Amra Kunj, WALMI Road,
Chuna Bhatti, Bhopal.

Special Invitee

Dr. R.P. Singh
MANIT, Bhopal.

Chairman, BWC
Director (I/C)

Shri Sanjay Agrawal
Superintending Engineer (Electrical)
CPWD, 52 Nirman Sadan,
Behind Govt. Press Arera Hills
Bhopal.

Member

Shri A.K. Verma
Superintending Engineer (Civil)
CPWD, 52 Nirman Sadan,
Behind Govt. Press Arera Hills
Bhopal.

Member

Shri R.K. Bandyopadhyay
Under Secretary
Ministry of Human Resources
Development,
(Dept. of Sec. & Higher Edn.)
New Delhi - 110001

Representative
Member MHRD

Mr. A.P. Singh
Chief Engineer
CPWD, 52 Nirman Sadan,
Behind Govt. Press Arera Hills
Bhopal.

Special Invitee

Shri N.K. Khatri
Executive Engineer (Civil)
CPWD, 52 Nirman Sadan,
Behind Govt. Press Arera Hills

Special Invitee

Santa Raju

OPR

Bhopal.

Dr. Gayatri Agnihotri
Dean (P&D),
MANIT, Bhopal

Member

Smt. Savita Raje
Registrar,
MANIT, Bhopal.

Member Secretary

Dr. Mukul Kulshrestha
Engineer I/c Construction
MANIT, Bhopal.

Invitee

Shri Rajendra Khare
Institute Engineer
MANIT, Bhopal.

Invitee

Shri B.B.L. Gupta
M/s Goel & Associates
New Delhi.

Representative of Consultant
(invited by Dean P & D/ EIC)

At the outset the Member Secretary welcomed all members.

Following decisions were taken:

Item no. 1: The committee confirmed the minutes of 10th BWC meeting.

Item no. 2: A point-wise discussion on the Action Taken Report of the decisions taken in the Building & Works Committee meeting held on 11-11-09 was held. It was decided that in future the Action Taken report of the meetings should form the Agenda of the Building and Works Committee for kind perusal of all the Members and only relevant issues be discussed in the meeting. However, the discussion on Action Taken on the resolutions of the last meeting is as below:

Items I & II: Regarding status of Civil Maintenance Work:

Regarding minor and large civil maintenance work through NIQ/NITs – The members perused the progress of the work. It was

Smt. Savita Raje

SPR

again emphasized that a Display Board be put up in the Registrar's office by the Building Section, to show the progress of the ongoing works. Also, the monthly progress report on all ongoing works needs to be submitted by the EIC to the Director/ Registrar.

All works done in the hostels should be brought to the notice of the Wardens concerned and a completion/ satisfactory report of Warden should necessarily be obtained before making payment.

Monitoring proforma followed by CPWD should strictly be adopted in MANIT also for all the works. Copies of the CPWD proformas have been provided by the Member Secretary to Dean P & D and the EIC well in advance.

Regarding Road carpeting, the bids should be evaluated by CPWD to award the work, if only one quotation is received even after the third tender.

Item-III: Regarding Water Proofing work – Since the lowest bidder has been indicted in the inquiry report of Mr. V.K.Shukla, an explanation should be sought from the errant firm, as also from other indicted firms by the Dean P & D.

The bids should be evaluated as per CPWD norms to award the work.

Item IV: Regarding e-Tendering – The matter was discussed vigorously and it has been advised that the contractors should be accustomed with e-tendering and asked for taking digital signature and fulfill other formalities.

In principle, it has been decided to give work of e-tendering to the suitable firm adopting the same rates and terms and conditions as prevailing in the departments of Govt. of Madhya Pradesh.

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Amith Kage *OP*

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Item-VI: The committee opined that the Bills shall be cleared only after the technical report based on the CPWD Guidelines is provided. The Committee's query as to since when is the Institute guided by the CPWD guidelines has remained unanswered by the Building Section. The Committee has asked the Institute Engineer/ EIC to find out the correct data.

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Item-VIII: Regarding the demarcation of the Institute land property: The follow up action with Civic Authorities will be taken up by the Institute.

Item no. 3: Members agreed for tendering the works as proposed.

Item no. 4 (i): The Committee opined that the Transit Academic Block should be called Prefab Academic Block, as it is not going to be of a temporary nature. The prefab system to be employed are approved by the CPWD in concept, subject to a substantial report prepared by the Institute to cope with the requirements.

Item no. 5: The committee opined that the maintenance works should be handled by the Institute on a regular basis. The Maintenance Budget

Sanjay Roy

[Signature]

should be prepared by the Building Section for the year 2010-2011 and submitted on priority.

Item no. 6: Regarding construction of Golden Jubilee Boys Hostel: The CPWD Chief Engineer informed that Tenders have been floated for the Blocks I & II, to be received by 5th February, 2010. Thereupon, the work shall be awarded by end of March 2010. The work shall be completed within 1 year / 9 months. Later the site was inspected by the Representative of the MHRD along with the Architects and the Institute Engineer.

Item no. 7: The work of the Girls Hostel is in progress. The CPWD affirmed that the hostels shall be completed by 10th September 2010. Later, the site was inspected by the representative of the MHRD along with the member-Secretary, Institute Engineer and the EIC.

The meeting ended with thanks to Chair.



Chairman, BWC



Member-Secretary, BWC

