MAULANA AZAD
NATIONAL **I**NSTITUTE OF **T**ECHNOLOGY
BHOPAL-462 003

Draft Minutes

of the

56th (2019 - 1) Meeting of the Board of Governors

Date: 30.05.2019
Time: 11.30 AM

Venue: NIT Transit House, C-15, Block C, Panchasheel Enclave, New Delhi 110117

Recorded Draft Minutes of 56th Meeting of the Board of Governors

The 56th Meeting of the Board of Governors began at 11.30 AM. Chairperson welcomed the members present. It was informed by the Registrar that as the term of one nominee member of Government of Madhya Pradesh and two nominees of NIT Council had come to end, invite to seek fresh nomination to fill the vacancies caused have been sent within time. However the same is still awaited. It was further informed that it was learnt that the Government of Madhya Pradesh had cancelled all previous nominations made in past however no official communication has been received, but Member.

Following members were present:

1. Prof Bhim Singh Chairperson
2. Prof N S Raghuwanshi, Director MANIT Member
3. Shri Madan Mohan, DDG (HE) represented DR S S Sandhu, Additional Secretary (TE), MHRD
4. Shri D K Singh Deputy Secretary (Finance MHRD) represented Ms. Darshana M Dabral, JS and FA, MHRD
5. Prof N D Mittal, Professor Mechanical Engineering, Member
6. Dr Praveen Kaushik, Associate Professor, CSE Department BOG Member

Shri K Rajan, Under Secretary (NITs), MHRD invited by the Chairperson as a Special Invitee also attended the meeting. Shri Atul Prakash Trivedi, Registrar MANIT and Secretary Board of Governors was also present.

Director IIT Indore who could not attend due to preoccupation was granted leave of absence.

The representatives of MHRD submitted that there is likely to be cordoning-off of area around Shastri Bhawan due to Oath taking ceremony of Prime Minister ,though the Shastri Bhawan itself will not be closed therefore they will have to leave by 2PM. Therefore Director may identify items which are urgent and are to be taken up. As the number of items is quite large, time will not permit to finish all the items. Chairperson informed that he will be out of India till 23rd June 2019. It was then resolved that the remaining items be taken up at the same venue and time on 28th June 2018. Director said we will go by agenda and first cover important items and later come to those skipped and cover as much as possible. Members agreed to the suggestion. Thereafter the Agenda items were taken up.

BoG-56(2019-1)/A-1	**Confirmation of the Minutes of the 55th BoG meeting held on 24/12/2018**

The members confirmed the minutes with incorporation of the suggestion of the MHRD representative in respect of the item No.D-4 of the draft Minutes.

BoG-56(2019-1)/A-2	**Action Taken Report (ATR) on the decisions of 55th BoG meeting**

The Action Taken Report (ATR) was taken up by the Members. Chairperson desired that any item decided by the Board will continue to be included in Action Taken Report until the action is complete.

SECTION – B : DISCIPLINARY MATTERS

BoG-56(2019-1)/B-1	**Disciplinary Authority Matters**

SECTION – C : POLICY and ADMINISTRATIVE MATTERS

BoG-56(2019-1)/C-1	**Research Grant/Seed Money to Newly Inducted Faculty Members**

Board approved the recommendation of the Finance Committee.

BoG-56(2019-1)/C-2	**Payment of Legal Fee in Cases against Officials in Discharge of their Official Duty**

BoG-56(2019-1)/C-3	**Nomenclature of Names of Departments, Centres and Sections**

Board observed that this matter should be first discussed in the senate and then be brought to the Board.

BoG-56(2019-1)/C-4	Adoption of Recruitment Rules – Non-Teaching / Teaching Report from MHRD

Board resolved to adopt the Rules forwarded by MHRD vide F No.35-5/2018-TS.III dated 20th February 2019. Board also approved the following for implementation as proposed with the modification to give Age Relaxation of actual years of service rendered by Contract/Outsourced Employees considering the spirit of the recommendation of MHRD Committee under item (iv) as one time relaxation for the upcoming recruitment:

i. Employees of an Institute in a staff cadre, who are holding substantive post at a lower stage but due to non-availability of promotion guidelines, have been granted higher grade pay under MACP, may be considered for mapping to the position corresponding to the grade pay under MACP, subject to availability of vacancies earmarked for promotion within that cadre.
ii. The erstwhile designation of Technician, Laboratory Assistant, and Work Assistant has been replaced with a single designation of Technician. The same may be implemented at all four levels of Junior Technical Cadre.
iii. Institute based on need has also distributed the sanctioned posts which have common recruitment rules - Jr. Engineer / SAS Assistant / Library and information Assistant. The sanctioned strength is distributed based on present need which is subject to change in future based on need reassessment.
iv. Recommendation of Committee for Age Relaxation of Contract/Outsourced Employees.

Board also resolved to adopt the clarification communicated vide MHRD letter F. No.33-9/2011.TS.III dated 16th April 2019 in respect of Faculty Recruitment.

Board noted that Institute has already written to MHRD seeking clarification on Faculty Recruitment after implementation of 7th CPC on 3rd January 2019. Registrar provided a copy of letter written to MHRD to members/invitees from MHRD. Board resolved to request MHRD to expedite issue of clarifications.

BoG-56(2019-1)/C-5	Approval of Recommendations on Report of Restructuring Committee and Mapping of Non-Teaching Employees

Members from MHRD said they need more time to study the item and this was skipped.

BoG-56(2019-1)/C-6	**MACP, DPC and DACP Recommendations**

Skipped as members said they would need time to go through each recommendation.

BoG-56(2019-1)/C-7	**Leave Request of Dr. K. Sudhakar**

BoG-56(2019-1)/C-8	**Lien Case of Dr. Rakesh Kumar**

Skipped.

BoG-56(2019-1)/C-9	**Status on the Faculty Recruitment**

Skipped.

BoG-56(2019-1)/C-10	**Appointment of Faculty on Contract**

Board reconsidered its decision for reasons placed before it and allowed recruitment of fifty (50) new faculty on contract for the next semester also.

BoG-56(2019-1)/C-11	**Shri M.M. Rajak's Case**

Skipped.

BoG-56(2019-1)/C-12	**Appeal of Dr. Anjuli Jain and Dr. Hergovind Singh**

Skipped.

BoG-56(2019-1)/C-13	**Memorandum of Understanding (MOU)**

i) NIUA , New Delhi

Board approved the signing of Draft MOU between MANIT Bhopal and NIUA, New Delhi.

ii) L&T Non-disclosure Agreement

Board approved the proposal placed.

BoG-56(2019-1)/C-14	**Institute Panel of Lawyers and a Panel of Officer Incharge (OIC)**

Board approved the panel proposed.

BoG-56(2019-1)/C-15	**Uploading of Minutes of Board of Governors Meeting, Finance Committee Meeting, Building and Works Committee, and Senate Meeting on Institute website**

Skipped

BoG-56(2019-1)/C-16	**Review of the Performance of Registrar, MANIT Bhopal upon Completion of one year of Service**

BoG-56(2019-1)/C-17	**Bhopal Municipal Corporation Request - Construction of Sump and Laying a new pipe line through MANIT Campus**

Skipped.

BoG-56(2019-1)/C-18	**Appointment of Liaison Officer for SC/ST/OBC/PH**

Board resolved to authorize the Director to appoint a suitable person as Liaison Officer for SC, ST, OBC, and PH.

SECTION – D: FINANCIAL MATTERS

BoG-56(2019-1)/D	**Financial Matters**

a) President of India Gold Medal

Board approved the recommendation of the Finance Committee.

b) Inspection Report Para Status

Board noted the Status.

c) Sanction/ Release / and Utilisation of Grant 2018-19 and Sanction of Grant for 2019-20

Board noted the action and ratified the same.

d) Delegation of Power for Signing of Pass Order, Pay Order and Payment Instructions

Board considered the recommendation of the Finance Committee and approved the same.

e) LRC Matter

f) BWC Items Needing Financial Approval

i. Board considered the recommendations of the Finance committee and approved award of the work of augmentation of Campus Water supply to CPWD.
ii. Based on BWC and FC recommendations BOG approved installation of two high mast lights of 20 metre high with budget of ₹28.00 lakhs.
iii. Board approved the recommendation of BWC and Finance Committee for **slope stabilisation at the exit side of main gate** at an estimated cost of ₹62.09 lakhs from CPWD.
iv. Board considered the recommendations of BWC and Finance Committee and approved various works at Sports Complex at an estimated cost of ₹368.89 lakhs by CPWD.
v. Board considered the recommendation of BWC and Finance Committee for installation of two lifts at Main Building with an

estimated cost of ₹.129.92 lakhs. Board noted that Institute is submitting the proposal to SIDPA for creating a barrier free campus.

vi. BOG considered the recommendation of BWC and Finance Committee on **Major renovation and White washing of all the Buildings** of the Campus which had not been done in past ten/ fifteen years considering Institute will be celebrating its Diamond Jubilee year at a total estimate of ₹604.00 lakhs.

vii. Board considered the recommendation of Finance Committee on **comprehensive renovation of Hostel No. 3&4** at an estimated cost of ₹935.34 lakhs.

viii. Board also considered the recommendations of Finance Committee on certain 30th BWC items needing specific approval and approved the same.

   a. Comprehensive Renovation of Block A&B of Girls Hostel by CPWD
   b. Installation of Six Nos. high mast lights of 12 metre at a cost of ₹30 lakhs
   c. Concept note prepared by Dean (P&D) for preparation of Detailed Project Report (DPR) against the sanction of ₹36.30 crores under EWS by MHRD.

ix. Besides these Board accepted and approved the recommendation of 30th BWC for adoption and Implementation of DSR/DAR-2018 CPWD Works Manual-2019

g) Finance Committee Items Needing BOG Approval

i) Tuition Fee for PG SC/ST Students: Board concurred with the Resolution of Finance Committee on the matter to maintain the Status Quo.

ii) Revision of Scholarship of Ph. D. Students: Board approved the recommendation of the Finance Committee to await the Orders of MHRD.

iii) Pay Fixation of Director: Board agreed with the observations of the Member MHRD Shri D K Singh and resolved to fix the pay of the Director in such manner that the pay plus deputation allowed did not exceed ₹2,25,000/-

iv) Write-off of Obsolete/Unserviceable Items

(a) Disposal of two DG sets:

Board accepted the recommendation of the Finance Committee and approved write off of following:

S.No.	Description of Item	Quantity	Year of	Purchase Price in ₹	Present Book Value in ₹	Residual Value in ₹

			Purchase			
01.	Diesel Generator Set 250 kVA with Kirloskar Engine and Stanford Alternator with all accessories	01 Set	2004	13,24,858.00	1,36,155.00	45,000.00
02.	Acoustic Enclosure for 250 kVA D.G. Set and accessories	01 Set	2004	4,59,811.00	47,254.00	18,000.00

(b) Unserviceable/ obsolete items

Board considered the recommendation of the Finance Committee and approved write-off of the following as summarised below with the observations of Finance Committee to disposal, e-auction, adherence to GFR Rule 217-Rule 223 and use of services of MMTC :

S. No.	Description	E-Waste		Machine & Equipment		Furniture & Fixtures	
		Original Value in ₹	Book value in ₹	Original Value in ₹	Book value in ₹	Original Value in ₹	Book value in ₹
1.	E-waste shifted to dumping yard during 2013-14 from Departments/Sections	44797560.00	216.00	--	--	--	--
2.	E-waste, Machinery & Equipment and Furniture shifted to dumping yard during 2018 from Departments/Sections	30358491.00	7371.00	13286025.00	655170.00	2182443.00	326640.00

(v) Waiver of Tuition Fee under Poor Boys/Girls Fund Scheme

Board concurred with the Finance Committee recommendation to provide special Assistance to Mr. Sonu Kumar Singh Scholar no. 16116095 B Tech – Mechanical Engineering to enable him pay the tuition fee for the Final year from Poor Boys Fund on humanitarian grounds. Board also accepted the Finance Committee recommendation that the Assistance be available to all Poor boys on case to case basis including DASA students.

SECTION – E: ACADEMIC MATTERS

BoG-56(2019-1)/E-1	Academic Matters

a) Report on Departmental Review of MANIT

Board noted the report of the review committee of various departments. Board requested MHRD to communicate approval of Institute Review Committee to complete first Institute Peer Review at the earliest.

b) NIRF Ranking

Board noted the status and directed the Institute to prepare an action plan to improve the ranking by sustained efforts.

SECTION – F: REPORTING / RATIFICATION ITEMS

BoG-56(2019-1)/F	Reporting Items

a) EWS Implementation:

Board noted the matter.

b) HEFA:

Board noted the progress made and directed to expedite work on STP project.

c) MOU with CPWD:

Board noted the matter.

d) Status of Legal Cases:

Board noted the matter.

e) Service Tax Matter:

Board noted the matter.

f) Appointment of Balmer-Lawrie as approved official travel partner:

Board noted the matter.

g) MOU with EESL:

Board noted the matter.

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h) MOU with MPPTCL & MPMKVVCL:

Board noted the matter.

i) MOU with MHRD:

Board noted the matter.

j) Leave of Director:

k) Foreign Visit – Official/Personal:

Board noted the matter.

l) Revision of pension/family pension of pre-01.01.2016 Faculty and Non-faculty of Centrally Funded Technical Institutions

Board noted the status.

m) Appointment of part-time CVO:

Board noted the status.

n) Appointment of Deans and HODs:

Noted.

o) Appointment of Estate Officer in MANIT Bhopal

Noted.

p) Adoption of GOI/MHRD orders:

Board accepted the advice of MHRD representative for downloading the Dearness Relief Order in respect of pensioners for implementation. Board noted that order on sanction for prosecution under section 19 of PCA Act 1988 is also adopted in addition to the orders circulated along with the Agenda.

q) Minutes of the 35th Senate Meeting:

Board took the Minutes on record.

ADDITIONAL AGENDA ITEMS

1. Recruitment of Retired Superintending Engineer / Executive Engineer from CPWD on contract for 5 years

Board agreed to the proposal of Recruitment of Retired Superintending Engineer/ Executive Engineer from CPWD on Contract basis as Consultant through open advertisement.

2. Adoption and Approval of Annual Accounts for the year 2018-2019 for submission to Comptroller and Auditor General for commencement of Audit.

Board considering the recommendation of Finance Committee adopted and approved the unaudited Annual Accounts for the year 2018-2018 and approved that the same be submitted to CAG for commencement of Audit.

3. Inspection Report for the year 2018-19

Board advised the Institute to prepare Parawise comments and then report the same to BOG at next meeting.

4. Compulsory Retirement of Shri Ahmed Beg, Superintendent on Medical Ground from service

1. **Items of 30th BWC Meeting needing specific approval of Board of Governors**

   Board has already considered these along with Item BoG-56(2019-1)/D and recorded above under f(viii) and f(ix)

BoG-56(2019-1)/G	**Any Other Item(s) with permission of the Chair**

Director with the permission of the Chairperson, placed following additional items for consideration of the Board :

1. **Resignation of Dr. Subhajit Majumdar, Assistant Professor (Grade II)**

   Board noted that Dr Majumdar who had recently joined wants to resign for personal reasons and accepted the same.

2. **Voluntary Retirement from Service (VRS) of Dr. A Rehman Siddiqui, Professor Mechanical Engineering Department**

   Board noted that Dr Rehman has completed twenty years service on 1st September 2009. He had entered the service before the age of 35 years and has attained the age of fifty years on 9th November 2013. Considering the above his VRS w.e.f from 7th August 2019 on expiry of three months notice on 6th August 2019 under Rule 48A of CCS Pension Rules on acceptance of notice under sub rule(1) is in order and as per rules. Special Invitee, MHRD pointed out that in past there have been several instances of VRS at MANIT suffered from various inconsistencies. Based on his suggestion, Board directed that this be taken up along with other items at next meeting together with Vigilance Clearance Certificate of Dr Rehman Siddiqui from CVO MANIT.

Considering the paucity of time Members resolved that no further items can be taken up and that the decision on items already made may be implemented and the remaining item(s), which have been skipped and can not be taken up now shall be taken up at the same time and venue on 28th June 2019.

Meeting ended with thanks to the Chair.

Registrar and
Secretary Board of Governors