

**MAULANA AZAD
NATIONAL INSTITUTE OF TECHNOLOGY
BHOPAL-462 003**



MINUTES

of the

**Eighty-eighth(88th) Meeting of the
Board of Governors (BoG)**

Date - 09/04/2026
Time - 11:45 AM
**Venue - Institute Committee Room,
Director's Office, MANIT Campus,
Bhopal - 462003**

Minutes of the Eighty-eighth (88th) Meeting of the Board of Governors held on 09th April 2026 at 11:45 AM in the Institute Committee Room, Director's Office, MANIT Campus, Bhopal – 462003

The following members of the Board of Governors attended the meeting:

- | | | |
|----|---|-----------|
| 1. | Prof. (Retd.) Arvind A Natu
Chairperson Board of Governors, MANIT Bhopal
(attended online) | Chairman |
| 2. | Prof. K K Shukla
Director
Maulana Azad National Institute of Technology Bhopal
Bhopal – 462003 | Member |
| 3. | Sh. Heera Lal
Deputy Secretary (NITs)
Department of Higher Education
Ministry of Education, New Delhi
[Representing Joint Secretary (TEL & Languages)]
(attended online) | Member |
| 4. | Shri Harihara Sundaram
Under Secretary
Integrated Finance Division
Dept. of Secondary & Higher Education
Ministry of Education, New Delhi
[Representing Joint Secretary & Financial Advisor
IFD, Ministry of Education]
(attended online) | Member |
| 5. | Dr. Santosh Kumar Gandhi
Officer on Special Duty
[Representing Principal Secretary
Dept. of Tech. Education & Skill Dev.
Govt. of Madhya Pradesh
Vallabh Bhawan
Bhopal] | Member |
| 6. | Dr. Dhinakaran Shanmugam
Professor, IIT Indore
[Representing Director
Indian Institute of Technology, Indore] | Member |
| 7. | Prof. Shailendra Jain
Professor
Dept. of Electrical Engineering
MANIT Bhopal | Member |
| 8. | Dr. Bholanath Roy
Assistant Professor
Department of Computer Science & Engineering
MANIT Bhopal | Member |
| 9. | Dr. Sarvesh Kumar Tiwari
Registrar
Maulana Azad National Institute of Technology Bhopal
Bhopal - 462003 | Secretary |

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The Director, MANIT Bhopal extended a warm welcome to Prof. (Retd.) Arvind A Natu, Chairperson, Board of Governors. The Chairperson extended a warm welcome to the members and thanked them for taking the time out to attend the meeting.

The Board of Governors was apprised that the Institute has received comments from the Integrated Finance Division of the Ministry of Education vide letter F. No.3-12/2026-IFD dated 07.04.2026 [ANNEXURE-I] on the agenda items of the 58th meeting of the Finance Committee and the 88th meeting of the Board of Governors of the Institute. The Board of Governors resolved to take these comments on record and consider them during the discussion of the respective agenda items.

The Board of Governors deliberated on the agenda items, and agenda item-wise proceedings are as follows:

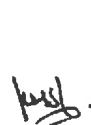
SECTION – A: PRELIMINARIES

Item No: To confirm the minutes of the Eighty-seventh (87th) meeting
BoG-88(2026-1)/A-1: of the Board of Governors of MANIT Bhopal held on
17.10.2025 at MANIT Bhopal

Resolution: The minutes of the Eighty-seventh (87th) Meeting of the Board of
Governors held on 17/10/2025 at MANIT Bhopal are confirmed by
the Board of Governors.

Item No: To report the action taken on the resolutions of the Eighty-
BoG-88(2026-1)/A-2: seventh (87th) meeting of the Board of Governors of MANIT
Bhopal held on 17.10.2025 at MANIT Bhopal

Resolution: The Board of Governors noted the action taken by the
Institute/present status on the resolutions of its 87th meeting held
on 17.10.2025.



Item No:
BoG-88(2026-1)/A-3:

To ratify the action taken on the matters through circulation to the BoG members

A. Recommendations of the 62nd Senate meeting held on 14/10/2025 regarding details of UG, PG & Ph.D. Degrees to be awarded in 22nd Convocation scheduled on 22nd November 2025

Resolution:

The Board of Governors noted and ratified the recommendations of the 62nd meeting of the Senate held on 14/10/2025 regarding details of UG, PG & Ph.D. Degrees to be awarded in 22nd Convocation scheduled on 22nd November 2025.

B. Separate Audit Report (SAR) for the Financial Year 2024-2025

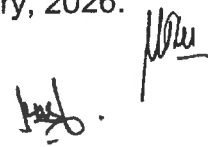
Resolution:

The Board of Governors noted and ratified the Separate Audit Report (SAR) for the Financial Year 2024-2025 circulated to its members vide email dated 16/01/2026.

C. Approval of Annual Report, Audited Annual Accounts and Audit Report for the Financial Year 2024-2025

Resolution:

The Board of Governors noted and ratified the action taken by the Director for submission of the Annual Report, Audited Annual Accounts and Audit Report of the Institute for the Financial Year 2024-2025 to the Ministry of Education in terms of the letter of the MoE F.No. 3-2/2026-TS.III, dated 27th January, 2026.



SECTION – B: MATTERS FOR CONSIDERATION

Item No:
BoG-88(2026-1)/B-1:

To consider the recommendations of external expert on the Reservation Register/ Roster for faculty cadre and Reservation Register/ Reservation Roster Register for non-teaching cadre

Resolution:

The Board of Governors considered the recommendations of the External Expert on the Reservation Registers/ Reservation Roster Registers for faculty & non-teaching cadres, and approved the same.

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Item No:
BoG-88(2026-1)/B-5:

To consider the adoption of the resolution on agenda item No. 11.7 of the 11th meeting of the Council of NITSER for grant of CPDA to the faculty members appointed in regular scale on probation/contract basis

Resolution:

The Board of Governors considered the Institute proposal for adoption of the resolution on agenda item No. 11.7 of the 11th meeting of the Council of NITSER held on 18.07.2018 for grant of CPDA to the faculty members appointed in regular scale on probation/contract basis and approved the same.

Accordingly, faculty members appointed in regular scale on probation/contract basis shall be permitted to avail CPDA after their joining the institute. This shall come into effect from the date of issue of notice to this effect after the approval of the minutes of the Board.

Item No:
BoG-88(2026-1)/B-6:

To consider the proposal for classification of Assistant Professor Grade-II (on contract basis) (Level 10 & 11) as vacation staff for the purpose of leave under CCS (Leave) Rules, 1972

Resolution:

The Board of Governors considered the Institute proposal for classification of Assistant Professor Grade-II (on contract basis) (Level 10 & 11) as vacation staff for the purpose of leave under CCS (Leave) Rules, 1972 as per provisions of the Statute 22(2) of the First Statutes of NIT, 2009 and approved the following:

- (i) Assistant Professor Grade-II (on contract basis) (Level 10 & 11) shall be treated as vacation staff and leave may be credited to their leave account, in accordance with the provisions of the CCS (Leave) Rules, 1972.
- (ii) The credit of leave to such faculty members as vacation staff shall be considered with effect from 01.01.2026.

Item No:
BoG-88(2026-1)/B-7:

To consider the recommendations of the committee constituted to review/ amend the existing House Allotment Rules, 2021 of MANIT Bhopal

Resolution:

The Board of Governors considered the recommendations submitted by the Committee for the revision of the House Allotment Rules (HAR)–2026 and approved the same with effect from the date of 88th meeting of the Board of Governors i.e; 09.04.2026.

The Board, also approved that in future revision in the flat rate of licence fee shall be in accordance with the notification issued by the Directorate of Estate, Ministry of Housing and Urban Affairs, Government of India for corresponding categories of residential quarters, and the revised rates shall be recovered from employees occupying such Institute accommodations.

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Item No: To consider grant of Sabbatical Leave to Dr. Mukul
BoG-88(2026-1)/B-10: Kulshreshtha, Professor, Department of Civil Engineering

Resolution: The Board of Governors considered the request made Dr. Mukul Kulshreshtha, Professor, Department of Civil Engineering, for grant of Sabbatical Leave for one year for writing a book on Indian Knowledge System and resolved to approve the same.



Item No:
BoG-88(2026-1)/B-11:

To consider grant of family pension to the widow of Late Dr. Sanjay Soni

Resolution:

The Board of Governors considered the request dated 29.05.2025 made by Smt. Poornima Soni, the wife of Late (Dr.) Sanjay Soni, Associate Professor, Department of Mechanical Engineering of the Institute for grant of family pension on humanitarian grounds, as Dr. Sanjay Soni was removed from the services of the Institute w.e.f. 26.12.2023, and resolved to not to accede the request as it is not covered under rules.

Item No:
BoG-88(2026-1)/B-12:

To consider proposed Delegation of Administrative Powers

Resolution:

The Board of Governors considered and deliberated on the Institute proposal for delegation of administrative powers to various offices/functionaries of the Institute and approved the same.

The Board also desired that a comparative statement of delegation of administrative powers as in place in other NITs may be prepared and be circulated along with the minutes.

A copy of the Delegation of Administrative Powers to various officers/functionaries of the Institute, along with the comparative statement of the delegation of financial powers as in place in a few other NITs is placed at **ANNEXURE-IV**.

Item No:
BoG-88(2026-1)/B-13:

To consider maintenance & weeding out of recruitment related records in the Institute

Resolution:

The Board considered and approved the proposed guidelines for maintenance and weeding out of recruitment related records in the Institute.



The Board also advised the Institute to examine once again that these guidelines are as per the Government of India guidelines similar category of records.

A copy of the "Guidelines for maintenance & weeding out of recruitment related records in the Institute" as approved by the Board of Governors is placed at **ANNEXURE-V**.

Item No:
BoG-88(2026-1)/B-14:

To consider the proposed projects for funding from HEFA

Resolution:

The Board of Governors noted that

- i. A proposal with the estimated cost of ₹ 396.05 Crores for four infrastructure projects was forwarded to the Ministry of Education for approval for further sanctioning of HEFA loan. Further, on revision of estimated cost for Construction of one additional Wing of 150 capacity in existing Girls Hostel No. 12 to ₹ 9,08,12,100.00, the total proposal amount was revised to ₹ 385.13 Crores accordingly and communicated to the Ministry of Education.
- ii. In addition, following projects are also recommended by the Building & Works Committee in its 46th meeting held on 23/12/2025 for consideration and approval of the Finance Committee and the Board of Governors for funding from HEFA
 - (a) Construction of New Electronic Department at MANIT Bhopal - ₹ 69,41,45,300.00
 - (b) Extension of Central Library (G+2) at Maulana Azad National Institute of Technology Campus (MANIT) Bhopal – ₹ 13,31,27,400.00
 - (c) Extension of Architecture Department (G+2) at Maulana Azad National Institute of Technology campus (MANIT) Bhopal – ₹ 17,06,89,300.00
- iii. The Board of Governors has considered the recommendations of the Building & Works Committee and Finance Committee on these three proposals in this meeting and approved the same.

iv. The Board of Governors was apprised that in the agenda papers for the item the total funding proposed to be sanctioned from HEFA is ₹ 484.93 Crores, while the amount of ₹ 495.85 Crores mentioned in the agenda item was inadvertently calculated. The same stands corrected in the minutes.

The Board of Governors, therefore, considered the following seven (07) projects with an estimated cost of ₹ 484.93 Crores for funding through HEFA, and approved the same:

S.No.	Name of project	Estimated Cost in Rupees
1.	Construction of 96 Nos Type IV Special Quarters and Construction of Married Scholar Accommodation (200 Units)	₹ 180,50,26,000.00
2.	Construction of 1200 Capacity Boys Hostel (G+3) Story	₹145,55,45,000.00
3.	Research Park	₹ 50,00,00,000.00
4.	Construction of one additional Wing of 150 capacity in existing Girls Hostel No. 12	₹ 9,08,12,100.00
5.	Construction of New Electronic Department at MANIT Bhopal	₹ 69,41,45,300.00
6.	Extension of Central Library (G+2) at Maulana Azad National Institute of Technology Campus (MANIT) Bhopal	₹ 13,31,27,400.00
7.	Extension of Architecture Department (G+2) at Maulana Azad National Institute of Technology campus (MANIT) Bhopal	₹ 17,06,89,300.00
	Total (Rupees)	₹ 484,93,45,100.00

Item No:
BoG-88(2026-1)/B-15:

To consider the revision of sitting fees of the members of the Statutory Committees, Selection Committees and other External Experts visiting the Institute

Resolution:

The Board of Governors considered the proposal for the revision of sitting fees of the members of the Statutory Committees, Selection Committees and other External Experts visiting the Institute as follows and after deliberations approved the following.

S.No.	Description	Existing sitting fee	Proposed sitting fee
1.	Statutory authorities		
	(a) Chairperson	₹ 5000.00 per meeting	₹15000.00 per meeting
	(b) External members	₹ 5000.00 per meeting	₹10000.00 per meeting
2.	Members of the Selection Committees (only external members)	₹ 5000.00 to ₹ 10000.00	₹10000.00 per meeting* subject to a maximum of ₹ 15000.00 per day.
3.	Other External Experts	₹ 2500.00 to ₹ 5000.00 per day	₹ 5000.00 per sitting*

* number of sittings to be decided by the Director in each case.

The Board of Governors also approved that the above revised rates be implemented, from this meeting.

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Item No: To note the minutes of the Fifty-seventh (57th) Meeting of the
BoG-88(2026-1)/B-17: Finance Committee held on 17.10.2025

Resolution: The Board of Governors noted the minutes of the Fifty-seventh (57th) Meeting of the Finance Committee held on 17.10.2025.

Item No: To consider the decisions of the Fifty-eighth (58th) Meeting of
BoG-88(2026-1)/B-18: the Finance Committee for consideration of the Board

Resolution: The Board of Governors considered and approved the following decisions of the Fifty-eighth (58th) Meeting of the Finance Committee:

1. To consider the proposed Delegation of Financial Powers in the Institute.
2. To consider the items recommended by the 62nd Senate Meeting of the Institute held on 14/10/2025
3. To consider the items recommended by the 63rd Senate Meeting of the Institute held on 04/02/2026
4. To consider the minutes of the Forty-fifth (45th) meeting of the Building & Works Committee held on 15/10/2025
5. To consider the minutes of the Forty-sixth (46th) meeting of the Building & Works Committee held on 23/12/2025
6. To consider the minutes of the Forty-seventh (47th) meeting of the Building & Works Committee held on 27/02/2026
7. To consider the proposed projects for funding from HEFA

8. To consider the adoption of Office Memorandum of the Ministry of Health & Family Welfare, Government of India regarding Enhancement of ceiling rate from Rs. 5 Lakhs to Rs. 10 Lakhs without consultation of IFD of concerned ministry
9. To consider the revision of sitting fees of the members of the Statutory Committees, Selection Committees and other External Experts visiting the Institute
10. To consider adoption of Ministry of Finance, Government of India Orders regarding amendment in GFR-2017

Item No:
BoG-88(2026-1)/B-19:

To note the minutes of the Sixty-second (62nd) Senate meeting held on 14.10.2025

Resolution:

The Board of Governors considered the resolution [No. S-62.2025-III-2.9] of the 62nd meeting of the Senate held on 14.10.2025 regarding revision of Fee Structure for M.Sc. courses offered by the Institute to be effective from the academic session 2026-27 and approved the same.

The Board of Governors also noted and approved the resolutions of the 62nd meeting of the Senate held on 14.10.2025, on the following:

- (a) Proposal from Department of Mechanical Engineering, Department of Energy Science & Engineering and Department of Electrical Engineering for Partnership to Setup a Bajaj Engineering Skills Training (BEST) Centre at MANIT Bhopal.
- (b) Proposal for new M. Tech. Program in Materials and Metallurgical Engineering from MME Department
- (c) Minutes of Board of Academic Council (BOAC) meeting conducted in different departments –

Electrical Engineering department has proposed a course, "Executive Certificate / M. Tech. Program in e-Mobility".

M. Tech. program in Blockchain of MBC Department to be started from the session 2026-27 with an intake of 12 (twelve).

- (g) Proposal for change of name of Department of Humanities as "Department of Humanities & Social Sciences" (मानविकी एवं सामाजिक विज्ञान विभाग)

Item No:
BoG-88(2026-1)/B-20:

To note the minutes of the Sixty-third (63rd) Senate Meeting held on 04.02.2026

Resolution:

The Board of Governors noted and approved the resolutions of the 63rd meeting of the Senate held on 04.02.2026 on the following matters:

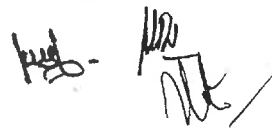
- (a) Proposal for reformation of Centre of AI
- (b) Establishing Post-Doctoral Fellowships (iPDF) in different departments of the Institute
- (c) Startup Incubation Policy for Students and Faculty Members [Proposal of MANIT ROLTA Innovation & Incubation Foundation]
- (d) Proposal for development of a Smart Manufacturing Centre in MANIT Bhopal

Item No:
BoG-88(2026-1)/B-21:

To note the minutes of the Forty-fifth (45th) Building and Works Committee (BWC) held on 15.10.2025

Resolution:

The Board noted and approved the minutes of the Forty-fifth (45th) Building and Works Committee (BWC) held on 15.10.2025.



Item No: To note the minutes of the Forty-sixth (46th) Building and
BoG-88(2026-1)/B-22: Works Committee (BWC) held on 23.12.2025

Resolution: The Board noted and approved the minutes of the Forty-sixth
(46th) Building and Works Committee (BWC) held on 23.12.2025.

Item No: To note the minutes of the Forty-seventh (47th) Building and
BoG-88(2026-1)/B-23: Works Committee (BWC) held on 27.02.2026

Resolution: The Board noted and approved the minutes of the Forty-seventh
(47th) Building and Works Committee (BWC) held on 27.02.2026.

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Item No:
BoG-88(2026-1)/B-25:

To consider the recommendation of the Committee on guidelines of Cumulative Professional Development Allowance (CPDA) in the Institute

Resolution:

The Board of Governors considered the recommendation of the Committee on guidelines of Cumulative Professional Development Allowance (CPDA) in the Institute and approved the same.

A copy of the Guidelines of Cumulative Professional Development Allowance (CPDA), as recommended by the Committee and approved by the Board, is placed at **ANNEXURE-VI**.

SECTION C: REPORTING ITEMS

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Item No:

To note the action taken by the Institute on the following

BoG-88(2026-1)/C-5:

Resolution:

The Board of Governors noted the action taken by the Institute on the following:

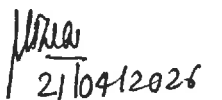
1. Appointment of Prof. (Retd.) Arvind A Natu as Chairperson, BoG of Maulana Azad National Institute of Technology (MANIT) Bhopal
2. Change of Deans
3. Change of Head of Departments
4. Joining of Dr. Sarvesh Kumar Tiwari as Registrar in the Institute
5. (i) Relieving of Dr. Tripta Thakur, Professor (HAG Scale), Department of Electrical Engineering to assume the charge of Vice Chancellor, Veer Madho Singh Bhandari Uttarakhand Technical University, Dehradun (Uttarakhand), on Deputation
(ii) Termination of lien of Dr. Mohan Kumar Pradhan, former Assistant Professor (Gr.-I), Department of Mechanical Engineering
(iii) Extension of lien of Sh. Sushil Kumar Shilpi, Junior Assistant
(iv) Resignation of Shri Akshay Goel, Technical Assistant, Department of Civil Engineering, on personal grounds
6. Extension of tenure of Institute Legal Advisor
7. Memorandum of Understandings (MoUs)
(i) MoU between MANIT Bhopal and Jankidevi Bajaj Gram Vikas Sanstha



- (ii) MoU between MANIT Bhopal and 3B BlackBio Dx Limited, Bhopal
- (iii) MoU between MANIT Bhopal and Madhya Pradesh Police, Govt. of Madhya Pradesh
- (iv) MoU between MANIT Bhopal and Indian Institute of Technology Jammu
- (v) MoU between MANIT Bhopal and RCVN Noronha Academy of Administration and Management, Bhopal

The meeting ended with vote of thanks to the Chair and all the members present.


Director


Registrar/ Secretary


Chairperson

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ANNEXURE -II

Maulana Azad National Institute of Technology Bhopal

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ANNEXURE -III

Maulana Azad National Institute of Technology Bhopal

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ANNEXURE-IV

Delegation of Administrative Powers



मौलाना आज़ाद राष्ट्रीय प्रौद्योगिकी संस्थान भोपाल - 462003
MAULANA AZAD NATIONAL INSTITUTE OF TECHNOLOGY BHOPAL- 462003

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Delegation of Administrative Powers to various Officers / Functionaries

Abbreviations:

Dean (Academic) - Dean of Academic

Dean (SW) - Dean of Student Welfare

Dean (FW) - Dean of Faculty Welfare

Dean (ID & IR) - Dean of Institute Development & International Relations

Dean (R & C) - Dean of Research and Consultancy

Dean (P & D) - Dean of Planning & Development

Definitions:

1. **"Appropriation"** means the assignment to meet specified expenditure of funds included in a primary unit of appropriation;

2. **"Contingent Expenditure"** means all incidental and other expenditure including expenditure on stores which is incurred for the management of an office, for the working of technical establishment such as a laboratory, workshop, office expenses and the like but does not include any expenditure, which has been specifically classified as falling under some other Head of expenditure, such as "Works" etc.

3. (a) **"Academic Staff"** means Professor, Associate Professor, Assistant Professor (Regular as well as Contract) and other Academic staff as defined in the Statute 22 (1)(i) of First Statute of NITs.

(b) **"Non-Academic Staff"** means Registrar, Deputy Registrar, Assistant Registrar and other staff defined in the Statute 22 (1) (ii) & (iii) of First Statute of NITs.

4. **"Financial Year"** means the year beginning on the 1st of April and ending on the 31st of March of the following year;

5. **"Government"** means the Central Government;

6. **"Institute"** means the Maulana Azad National Institute of Technology Bhopal

7. **"Miscellaneous expenditure"** means all expenditure other than expenditure falling under the category of pay and allowances of Government servants, leave salary, pensions, contingencies, grant-in-aid, contributions, works, tools, plant and the likes;

8. **"Non-recurring expenditure"** means expenditure other than recurring expenditure;



9. **"Re-appropriation"** means the transfer of funds from one primary unit of Appropriation to another such unit,

10. **"Recurring expenditure"** means the expenditure which is incurred at periodical intervals for the same purpose. Expenditure other than recurring expenditure are non-recurring expenditure;

General Principle of Delegation of Powers:

i. Delegation of power shall be exercised strictly as per Act and Statutes, Government of India rules, norms and procedures as applicable to the Institute under rule.

ii. Unless otherwise provided, all delegations are on per occasion basis,

iii. In financial matters, splitting of work orders, purchase orders, etc. should not be done to avoid seeking approval of the higher officers.

iv. Competent Authority [Finance Committee / Board of Governors / Director] of the Institute may impose conditions or withdraw any of powers delegated to officers in this Delegation of powers. The Competent Authority shall have overriding authority to exercise full powers in all matter.

v. Delegated powers cannot be delegated further.

vi. Delegation of powers can only be made to incumbent functionaries and is not applicable to temporary In-charges;

vii. While discharging the delegation of powers provided in this document, if any conflict exists, the interpretation in terms of NITSER Act / Statutes shall prevails.

viii. In case of any conflict in understanding of the delegations of powers as detailed in this document, the interpretation of the Finance Committee / Board of Governors / Director shall be final.

ix. In case any position to whom powers have been delegated is vacant / not filled, the powers is to be exercised by the next higher officer/ functionary.

x. Whenever the powers are delegated to more than one Officer, the file to the higher levels shall be routed through proper channel.

xi. Any escalation within the limit of delegated power will be with respective officer/ functionary. Further, escalation beyond the limit of delegated power will go to respective higher authority.

DELEGATION OF ADMINISTRATIVE POWERS

A. Service Matters			
S. No.	Description	Competent Authority	Extent of powers delegated
1	Appointment / Promotions	As per NITSER Act & NIT Statute	As per NITSER Act & NIT Statute
2	a. Deputation of Academic & Non-academic Staff for study or Training within India	Director [Through Dean (FW)]	All Academic Staff
	b. Deputation for study or Training outside India	Registrar	All Non- Academic Staff
3	a. Travel/Tour Programme for attending conference/workshop/seminar etc. of Academic Staff within India	Chairperson, Board of Governors	As per NITSER Act & NIT Statute
		Director	Full Powers*
	b. Travel/ Tour Program for Non-Academic Staff within India	Dean (FW)	In cases without financial implications.
		Registrar	Full Powers
4	c. Permission for Foreign Travel on official tour	Chairperson, BoG	All employees
	Sanction / permission for usage of CPDA	Director	Full Powers* (except International Travel)
5	Transfer from the department / section/centre to another department/section/centre	Director	Full Powers*
	Engaging ad-hoc or contractual manpower against vacancy or funded projects		
	Appointment / Resignation / Extension of tenure of Temporary Faculty, Contractual Staff & engagement of outsource staff etc.		
6	Re-employment of Academic & Non- Academic Staff	Director	Full Powers*
7	(i) Leave Approval: (EL, HPL, Commuted Leave, Leave not due, SCL, CCL, Maternity Leave, Paternity Leave, Vacation etc.)	Director	Dy. Director, All Deans, All HoD, CVO and Registrar
		Dean (FW)	All Academic Staff
		Registrar	All Non-Academic Staff (Group-A & B)
		DR (Estt.)/AR (Estt.)	All Non-Academic Staff (Group-C)
	(ii) Extra Ordinary Leave	Director	All Academic Staff and Non-Academic Staff (Group A)
		Registrar	All Group B & C staff
	(iii) Casual Leave & RH	Director	Dy. Director, All Deans, All HoD, CVO and Registrar
		HoDs/Deans/Section In-Charge	All Academic Staff & Non-Academic Staff of the department /Section Concerned
		Registrar	All Dy. Registrar / Assistant Registrar of concerned section

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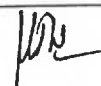
	(iv) Study Leave/Sabbatical Leave	Board of Governors	All employees
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8	i. Forwarding of Application / Issue of No objection Certificate for outside employment	Director	All Academic Staff
		Registrar	All Non-Academic Staff
	ii. Foreign assignments against open advertisements:	Chairperson, BoG	All employees
9	Issuance of Vigilance Clearance	CVO	All employees
10	NOC for Passport	Registrar	All employees
11	i. NOC for Visa including Foreign Travel on personal ground	Director	All Academic Staff
		Registrar	All Non-academic Staff
	ii. Permission for Foreign Travel on official tour	Chairperson, BoG	All employees
12	Permission for pursuance of Higher Studies (Such as correspondence / distance part-time mode etc.)	Director	All Academic Staff
		Registrar	All Non-Academic Staff
13	Sanction/approval of LTC including Leave Encashment & Change of Hometown	Registrar	All employees
14	Approval for addition/deletion of dependent for Medical, LTC, etc.	Registrar	All employees
15	Acceptance on Joining on first appointment	Registrar	All employees
16	Sanction of Deputation, Lien & acceptance of Technical Resignation	As per NITSER Act & NIT Statute	As per NITSER Act & NIT Statute
17	Annual Increments	Director	All Academic Staff
		Registrar	All Non-Academic Staff
18	Pay Fixation on appointment/ MACP/ DPC	Director	All Academic Staff
		Registrar	All Non-Academic Staff
19	Approval for all pension/retirement benefits related documents	Director Documents concerned to be signed by Registrar/DR/AR	Full Powers*
20	Disciplinary Authority	As per NITSER Act & NIT Statute	As per NITSER Act & NIT Statute
21	Issue of show cause notice	Director	All Academic Staff & Group-A Non-academic staff
		Registrar	All Non-Academic Staff (Group-B & C)

B. General Administration

S. No.	Description	Competent Authority	Extent of powers delegated
22	Sanction of HRA to the employees	Registrar	All employees
23	Approval of accommodation on Rent (as per approved policy)	Director (Through Estate Officer)	Full Powers*
24	Allocation of Quarters:	Director (Through Estate Officer)	Full Powers*
	(i) Allocation of staff Quarters	Director (Through Estate Officer)	Full Powers*
	(ii) Temporary allocation of building or quarters (as per approved policy)	Director (Through Estate Officer)	Full Powers*
25	Declaration of Holidays	Director	Full Powers*
26	Assignment of Additional Responsibilities	Director	Full Powers*
27	Approval of MoU between Institute / Organization for mutual cooperation	BoG Director to sign MoUs after due approval of BoG	Full Powers*
	Project based MoU	Director	Full Powers*

		Dean (R& C) to sign MoUs after due approval of BoG	
28	Approval for organisation of Conference/Workshop/Seminar/Symposia etc.	Director {Through Dean (ID)}	Full Powers*
29	Some typical cases where special permission is required	Director	Full Powers*
C. Research & Consultancy			
S. No.	Description	Competent Authority	Extent of powers delegated
30	Consultancy / Project related Travel / Funded internship related travels	Dean (R&C)	All Faculty, Students Research for research & consultancy activities (Subject to availability) of funds under the relevant budget head of the concerned
	Engagement of Temporary Research Staff including SRF, JRF, RA etc		Full Powers*
Full Powers*- Power of sanction/approve, review and make exceptions.			



Comparison sheet for Delegations of Administrative Powers in different NITs

Comparison sheet for Delegations of Administrative Powers in different NITs								
		MANIT Bhopal		NIT Rourkela		NIT Raipur	MNNIT Allahabad	
S. No.	Description	Competent Authority	Extent of powers delegated	Competent Authority	Extent of powers delegated	Competent Authority	Competent Authority	Extent of powers delegated
Service Matters								
1	Appointment / Promotions	As per NITSER Act & NIT Statute	As per NITSER Act & NIT Statute	Faculty & Officers	BoG	Director	BoG/Director	As per NITSER Act
2	a. Deputation of Academic & Non-academic Staff for study or Training within India	Director [Through Dean (FW)]	All Academic Staff	Not mentioned	Not mentioned	Director	Director Full Powers* Dean (FW) Academic Staff	
	b. Deputation for study or Training outside India	Chairperson, Board of Governors	As per NITSER Act & NIT Statute	Foreign Travel involving Training	Chairman, BoG	Not mentioned	Chairperson, Board of Governors	As per NITSER Act & NIT Statute
3	a. Travel/Tour Programme for attending conference/workshop/seminar etc. of Academic Staff within India	Director	Full Powers* In cases without financial implications.	Faculty & Officers	Director	Director	Director	Full Powers* In cases without financial implications.
	b. Travel/ Tour Program for Non-Academic Staff within India	Dean (FW)	Full Powers	All other employees	Registrar		Dean (FW)	Full Powers
		Registrar		Registrar				
4	Sanction / permission for usage of CPDA	Director	Full Powers* (except International Travel)	Not mentioned	Not mentioned	Director	Director	Full Powers* (except International Travel)
		Dean (FW)	Sanction of expenses up to ₹50,000/- out of CPDA except travel	Not mentioned	Not mentioned		Dean (FW)	Sanction of expenses up to ₹25,000/- out of CPDA except travel
5	Transfer from the department / section/centre to another department/section/centre	Director	Full Powers*	Not mentioned	Not mentioned	Director	Director	Full Powers*
	Engaging ad-hoc or contractual manpower against vacancy or funded projects			Not mentioned	Not mentioned			
	Appointment / Resignation / Extension of tenure of Temporary Faculty, Contractual Staff & engagement of outsource staff etc.			Not mentioned	Not mentioned			
6	Re-employment of Academic & Non- Academic Staff	Director	Full Powers*	Not mentioned	Not mentioned	Not mentioned	Director	Full Powers*
	(i) Leave Approval:	Director	Dy. Director, All Deans, All HoD, CVO and Registrar	As mentioned at #	As mentioned at #	As mentioned at ##	Director	Dy. Director, All Deans, All HoD, CVO and Registrar

7	(EL, HPL, Commuted Leave, Leave not due, SCL, CCL, Maternity Leave, Paternity Leave, Vacation etc.)	Dean (FW)	All Academic Staff	As mentioned at #	As mentioned at #	As mentioned at ##	Dean (FW)	All Academic Staff
		Registrar	All Non-Academic Staff (Group-A & B)	As mentioned at #	As mentioned at #	As mentioned at ##	Registrar	All Non-Academic Staff (Group A & B)
		DR (Estt.)/AR (Estt.)	All Non-Academic Staff (Group-C)	As mentioned at #	As mentioned at #	As mentioned at ##	Registrar	All Non-Academic Staff
	(ii) Extra Ordinary Leave	Director	All Academic Staff and Non-Academic Staff (Group A)	All employees	BoG	As mentioned at ##	Director	All Academic Staff and Non-Academic Staff (Group A)
		Registrar	All Group B & C staff			As mentioned at ##	Registrar	All Group B & C staff
	(iii) Casual Leave & RH	Director	Dy. Director, All Deans, All HoD, CVO and Registrar	Same as proposed	Same as proposed	As mentioned at ##	Director	Dy. Director, All Deans, All HoD, CVO and Registrar
		HoDs/Deans/Section In Charge	All Academic Staff & Non-Academic Staff of the department/Section Concerned	Same as proposed	Same as proposed	As mentioned at ##	HoDs/Deans/Section In Charge	All Academic Staff & Non-Academic Staff of the department /Section Concerned
		Registrar	All Dy. Registrar / Assistant Registrar of concerned section	Same as proposed	Same as proposed	As mentioned at ##	Registrar	All Dy. Registrar / Assistant Registrar of concerned section
	(iv) Study Leave/Sebbatical Leave	Board of Governors	All employees	As mentioned at #	As mentioned at #	As mentioned at ##	Director	All employees
	i. Forwarding of Application / Issue of No objection Certificate for outside employment	Director	All Academic Staff	Director	All Group A employees	Director - for all Group-A employees & Registrar - for Group B & C employees	Director	All Academic Staff
8	ii. Foreign assignments against open advertisements:	Chairperson, BoG	All employees	Not mentioned	Not mentioned	Not mentioned	Not mentioned	Not mentioned
9	Issuance of Vigilance Clearance	CVO	All employees	Not mentioned	Not mentioned	Not mentioned	Not mentioned	Not mentioned
10	NOC for Passport	Registrar	All employees	Not mentioned	Not mentioned	Not mentioned	Registrar	All employees
11	i. NOC for Visa including Foreign Travel on personal ground	Director	All Academic Staff	Not mentioned	Not mentioned	Not mentioned	Dean (FW)	Academic Staff
		Registrar	All Non-academic Staff	Not mentioned	Not mentioned	Not mentioned	Registrar	Non-academic Staff
	ii. Permission for Foreign Travel on official tour	Chairperson, BoG	All employees	Not mentioned	Not mentioned	Not mentioned	Chairperson, BoG	All employees
12	Permission for pursuance of Higher Studies (Such as correspondence / distance part time mode etc.)	Director	All Academic Staff	As mentioned at #	As mentioned at #	Director	Director	All Academic Staff & Non-Academic Staff (Group A)
		Registrar	All Non-Academic Staff	As mentioned at #	As mentioned at #		Registrar	Group-B & C
13	Sanction/approval of LTC including Leave Encashment & Change of Hometown	Registrar	All employees	As mentioned at #	As mentioned at #	Director	Registrar	All employees
14	Approval for addition/deletion of dependent for Medical, LTC, etc.	Registrar	All employees	As mentioned at #	As mentioned at #		Registrar	All employees
15	Acceptance on joining on first appointment	Registrar	All employees	As mentioned at #	As mentioned at #	Director	Registrar	All employees

16	Sanction of Deputation, Lien & acceptance of Technical Resignation	As per NITSER Act & NIT Statute	As per NITSER Act & NIT Statute	Faculty & Officers All other employees	BoG Director	Director	Board of Governors/Director	As per Acts & Statutes
17	Annual Increments	Director	All Academic Staff	For Establishment & Personnel Matter	Deputy Director, Deans, HoDs, Chief Warden & Registrar - Director	Director	Director	All Academic Staff & Non-Academic Staff (Group A)
		Registrar	All Non-Academic Staff		Faculty & Officers - Dy Director All other Staff - Registrar	Director	Registrar	All Academic Staff & Non-Academic Staff (Group B & C)
18	Pay Fixation on appointment/ MACP/ DPC	Director	All Academic Staff	Not mentioned	Not mentioned	Director	Director	All Academic Staff
		Registrar	All Non-Academic Staff			Director	Registrar	All Non-Academic Staff
19	Approval for all pension/retirement benefits related documents	Director Documents concerned to be signed by	Full Powers*	Not mentioned	Not mentioned	Director	Not mentioned	Not mentioned
20	Disciplinary Authority	As per NITSER Act & NIT Statute	As per NITSER Act & NIT Statute	Faculty & Officers All other employees	BoG Director	As mentioned at #	BoG/Directors	As per NITSER Act
21	Issue of show cause notice	Director	All Academic Staff & Group-A Non-academic staff	As mentioned at #	As mentioned at #	As mentioned at #	Director	All Academic Staff & Group-A Non-academic staff
		Registrar	All Non-Academic Staff (Group-B & C)				Registrar	All Non-Academic Staff (Group B & C)
General Administration								
22	Sanction of HRA to the employees	Registrar	All employees	Not mentioned	Not mentioned	Not mentioned	Registrar	All employees
23	Approval of accommodation on Rent (as per approved policy)	Director (Through Estate Officer)	Full Powers*	Not mentioned	Not mentioned	Not mentioned	Director	Full Powers
24	Allocation of Quarters: (i) Allocation of staff Quarters	Director (Through Estate Officer)	Full Powers*	Not mentioned	Not mentioned	Not mentioned	Director	Full Powers
	(ii) Temporary allocation of building or quarters (as per approved policy)	Director (Through Estate Officer)	Full Powers*	Not mentioned	Not mentioned	Not mentioned	Director	Full Powers
25	Declaration of Holidays	Director	Full Powers*	Not mentioned	Not mentioned	Not mentioned	Director	Full Powers*
26	Assignment of Additional Responsibilities	Director	Full Powers*	Not mentioned	Not mentioned	Not mentioned	Director	Full Powers
27	Approval of MoU between Institute / Organization for mutual cooperation	BoG	Full Powers*	Not mentioned	Not mentioned	Not mentioned	Director	Full Powers
		Director to sign MoUs after due approval of BoG						
		Director						

	Project based MoU	Dean (R&C) to sign MoUs after due approval of BoG	Full Powers*	Not mentioned	Not mentioned	Not mentioned	Dean (R&C)	Full Powers
28	Approval for organisation of Conference/Workshop/Seminar/Symposia etc.	Director (Through Dean (ID))	Full Powers*	Not mentioned	Not mentioned	Not mentioned	Not mentioned	Not mentioned
29	Some typical cases where special permission is required	Director	Full Powers*	Not mentioned	Not mentioned	Not mentioned	Not mentioned	Not mentioned
Research & Consultancy								
30	Consultancy / Project related Travel / Funded Internship related travels	Dean (R&C)	All Faculty, Students Research for research & consultancy activities (Subject to availability of funds under the relevant budget head of the concerned	Not mentioned	Not mentioned	Not mentioned	Dean (R&C)	All Faculty, Students Research for research & consultancy activities (Subject to availability of funds under the relevant budget head of the concerned
	Engagement of Temporary Research Staff including SRF, JRF, RA etc		Full Powers*	Not mentioned	Not mentioned	Not mentioned		Not mentioned

Full Powers* - Power of sanction/approve, review and make exceptions.

#For Establishment & Personnel Matter in r/o NIT Rourkela

For all applications pertaining to service matter of faculty and staff in r/o NIT Raipur

Deputy Director, Deans, HoDs, Chief Warden & Registrar -Director
Faculty & Officers – Dy Director
All other Staff - Registrar
Director



Maulana Azad National Institute of Technology Bhopal**Guidelines for maintenance & weeding out of recruitment related records in the institute**

The following guidelines for weeding out of the recruitment related records (both offline & online/digital) of the Institute are approved by the 88th meeting of the Board of Governors held on 09.04.2026.

Sl. No.	Description	Permanent in nature	Retention Period
1.	Advertisements	Yes	Three sets of advertisements published by the Institute, to be retained permanently in the concerned File.
2.	Applications Forms of the candidates not recommended for final selection	No	Six months after the date of declaration of the final result.
3.	Applications Forms of the candidates recommended for final selection	Yes	To be retained permanently
4.	Question booklets	No	Six months after the declaration of the final result. However, two sets of question papers with keys, if any, shall be retained with the Registrar & Recruitment Cell for a period of five years.
5.	Cancelled & Used OMR Sheets/Answer Booklet	No	Six months after the declaration of the final result.
5.	Correspondence with the paper-setter/ evaluator etc.	No	Five years after the date of declaration of final result.
7.	Marks List	No	Five years after declaration of final result. (Shall be retained for five years in the Recruitment Cell.)
8.	Recommendations/Minutes of the Selection Committee	Yes	To be retained permanently with Recruitment Cell.
9.	Litigation matters/ matters under vigilance, audit, or administrative review.	Yes	In Court cases and other matters of similar as mentioned, the application(s) along with record pertaining to those application(s) shall be converted into files and to be retained permanently.
10	Advertisements & other details uploaded on the website.	No	The advertisements and other notifications/circulars/notices etc., issued by the Institute in this regard shall be retained on the website till next advertisement is issued. The earlier advertisement and other notifications/circulars/notices etc., then will be placed in the Archive and will be deleted after two years

2. After completion of the recruitment process, the entire records shall be kept with the Recruitment Cell till weeded out in accordance with these guidelines.

3. After obtaining prior approval of the Director, the Registrar shall cause a Committee headed by an officer not below the rank of Deputy Registrar constituted for weeding out of the record. The Committee constituted shall certify that the record sought to be weeded out is not required in any proceedings pending before the Court of law or in other similar matter and also prepare an inventory of such record.

The Committee constituted shall obtain necessary orders from the Director of the Institute before carrying out the actual exercise of weeding of the record. The details of the record so weeded out shall be placed by the Committee so constituted before the Director for information. Weeded out record shall be destroyed/disposed of in the presence of Committee. A 'Register of Records Destruction/Retention' should be maintained showing the date and method of destruction.

Any procedure/period not covered in the above recommendations, shall be governed by the General Financial Rules (GFR).

4. Board of Governors may in appropriate cases relax the operation of these Rules. Board of Governors may also issue administrative orders on matters not specifically covered by these Rules.

Maulana Azad National Institute of Technology Bhopal**Office of Dean (FW)**

Dean FW/39

Date: 2-4-2026

A committee has been constituted by competent authority to review the existing CPDA guidelines (No. AB/Estt/2026/315) dated: 16-03-2026). Committee consists of following members:

- | | |
|-------------------------------|-------------|
| 1. Dean (FW): | Chairperson |
| 2. Dean (R&C): | Member |
| 3. Dean (Academic): | Member |
| 4. Dean (P&D): | Member |
| 5. Dr. Manmohan Kapshe (HAG): | Member |

Govt. of India has prescribed revised norms/ guidelines for utilization of cumulative professional development allowance (CPDA) in nits and IEST SHIBPUR as a part of implementation of the recommendations of 6th CPC and government of India, ministry of HRD letter f.no.23-1/2008-ts-ii dated 18th august 2009 on reimbursement basis:-

- | | |
|--------------------|--|
| Block Period : | (a) Duration of Block Period is Three Years. |
| | (b) One financial year shall be considered one year. |
| Grant Allocation : | (a) Rs. 3.00 Lacs for a block period of three years. |
| | (b) If a faculty member joins the Institute or retires from the Institute service in between a block period, he/she shall be entitled to this allowance on pro-rata basis. |

Two meetings were called up on 20-03-2026 and 26-03-2026 to discuss the revision of existing CPDA guidelines of MANIT. The committee considered the above-mentioned GoI guidelines and subsequent amendments. Based on discussion committee has proposed following revised MANIT CPDA guidelines:

A-2/4/26

Tapshe
20/04/26Gur
02/04/2026

MANIT CPDA Norms and Guidelines

April 2026

A. Presenting papers in National / International Conferences / Workshops / Symposia / special training in India and abroad.

- o Maximum reimbursement in the first year of block period: Rs. 1.0 Lac (if not spent in category 'B' and 'C')
- o Maximum reimbursement in the second year of block of period: Rs. 1.0 Lacs+ Unspent balance of first year. (if not spent in category 'B' and 'C')
- o Maximum reimbursement in the third year of block of period: Rs. 1.0 Lacs+ Unspent balance of first and second year. **Total not exceeding Rs. 2.1 lacs in block period.**

A1. Conference organized by State Funded Technical Institute /IITs/NITs/CFTIs/Centrally Funded Research Institute OR Conference organized by top 500 universities listed in QS/THE ranking. OR Any other Conference organized by Institutes within NIRF 200 where Conference proceedings are published in journal/proceedings in Scopus/Web of Science. A2. Workshop/Symposia/ organized by the entities described in A1. A3: Special training Program/Research/Collaboration visit - International Research interaction visits to Top 500 universities listed in QS/THE ranking. Govt. funded Research Lab./Institute excluding UN list of least developed countries. Private lab. of fortune 500 listed companies OR National Research interaction visit to any centrally funded technical Institute/Labs/Public Sector Lab. OR Presentation for externally funded research projects, submitted to any Govt funding agencies/ Public Sector.	2.1 Lacs Per block period
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B.	Membership Fee for Professional Bodies	Acquiring Membership of Professional Bodies / Societies, both National and International. Maximum memberships of three professional	Rs. 15,000/- Per year of the block period unspent will be
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[Handwritten signatures and dates: 2/4/26, 2/4/26, 2/4/2024]

		bodies/societies from CPDA grant.	carried over.
C.	Contingency Expenses	C1. Any consumable for research -consumable for UG/PG/Ph.D. students projects like chemicals, fabrication, add on control boards, preparation of lab models, components etc.	Rs. 15,000/- Per year of the block period unspent will be carried over.
		C2. Stationary items	Rs. 5,000/- Per year of the block period unspent will be carried over.
		C3. Computer consumables like connectors, USB hubs, cables, port converters, pen drives, external HDDs, UPS battery, antivirus, cartridges and cartridges refilling, repairs of printer/scanner/laptops/desktop/UPS.	Rs. 15,000/- Per year of the block period unspent will be carried over.
		C4. Purchase of books/periodicals suitable for academic/professional development Note: The purchased books shall be physically stamped by department store and verified by respective HoD.	Rs. 15,000/- Per year of the block period unspent will be carried over.
		C5. Fees for filling patents, extra pages in SCIE/SSCI indexed Q1 and Q2 Journals only.	Rs. 30,000/- Per year of the block period unspent will be carried over.
		C6. Open Access charges SCIE/SSCI indexed Q1 and Q2 Journals.	Rs. 30,000/- Per year of the block period unspent will be carried over.
		Total (B+C)	90,000/- per block period

GUIDELINES

1. Participating in National / International Conferences / Workshops / Symposia / special training programmes requires prior approval.
2. Normally, participation should be restricted to selected quality events and the Screening Committee shall ensure that participation in the event will be beneficial to the institute.
3. Outside Institute/National/International travel related to CPDA activities to be undertaken preferably during vacation period only. However, short duration visits with period up to maximum of 7 days may be allowed during running semester subject

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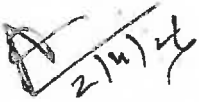
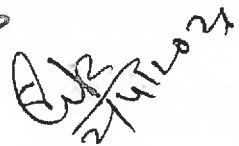
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2/4/22

- to the condition that proper arrangements are made by the faculty members to execute teaching and other allied works in his/her absence. Leave shall be granted as per Institute norms only. (as amended in 11th meeting of the council of NIT held on 18-07-2018).
4. A. It is mandatory on the part of the faculty to deliver a seminar in the Institute prior to participation in any international conference and submit a report of activities carried out before making claim for reimbursement of expenditure incurred for participating in National / International Conferences / Workshops / Symposia.
B. Post event presentation is to be made in the department and submit a report (from participating in National / International Conferences/ Workshops / Symposia) along with the bills for account settlement.
 5. Institute norms will be applicable for TA/DA. The total expenditure towards all items under Category A such as TA/DA, registration fee, visa fee, etc. for participating in National/International Conferences/Workshops/Symposia and visits for research interactions shall be up to a maximum of 70% of the CPDA (i.e., Rs.2.1 Lakhs) for the three-year period.
 6. The faculty members who are on deputation/QIP/leave (beyond 30 days) are NOT entitled to claim reimbursement under the CPDA funds- during their absence from the institute.
 7. The Director shall be responsible for encouraging all the faculty to utilize the budget sanctioned under CPDA to each of them in an effective way so as to promote their academic performance.
 8. All regular faculty members appointed on a regular scale on probation /contract basis shall be eligible for the grant (as amended in 11th meeting of the council of NIT held on 18-07-2018). If a faculty member joins the institute or retires from the institute service/leaves the institute (resignation or deputation or any other reason) in between a block period, the faculty member shall be entitled for this allowance on pro-rata basis.
 9. The amount sanctioned shall be sanctioned on reimbursable basis.
 10. Only one third of the amount sanctioned over a block period shall be made available during the first year of the block period of 3 years. Any unutilized amount shall be rolled over to the second year and the remaining amount sanctioned during the third year.
 11. Amount set aside for each year of the block period shall not be paid in advance.
 12. The actual amount received during a block period shall be equally earmarked for all eligible faculty members.
 13. Prior approval shall be taken for any expenditure under this grant.
 14. A Committee chaired by dean (FW) having members Dean academic and R&C and respective Head shall scrutinize the submitted applications to ensure the quality of conference, the paper presented is related to the work carried out in the respective institute and the claims made are in order. The institute may co-opt an external member (s).
 15. Admissible expenditure shall include actual travel expenditure by economy class by shortest route following extant Government of India instructions.
 16. Foreign travel for attending conferences shall be strictly limited to the period of conference and shall be entertained during vacation period ensuring teaching is not affected. However, short duration visits with period up to maximum of 7 days may be allowed during running semester subject to the condition that proper arrangements are made by the faculty members to execute teaching and other allied works in his/her absence. Leave shall be granted as per Institute norms only. (as amended in 11th meeting of the council of NIT held on 18-07-2018).
 17. Any expenditure incurred towards participation in a conference including registration

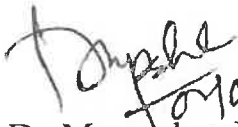
    

fee paid shall not be reimbursable if the faculty fails to attend the conference for any reason.

18. The faculty shall be responsible for submitting the accounts and claiming reimbursement within a month after participating in the conference / expenditure incurred under various categories.
19. It will be ensured that the entire process of CPDA and its implementation is fair and transparent. The details of all traveling abroad should be placed on the website of the Institute.

All expenditure must be strictly as per Government of India norms

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20/01/26
Dr. Manmohan Kapshe
(Member)


2/4/26
Dr. Shailendra Jain
Dean (Academic)


Dr. R. K. Baghel
Dean (P&D)


2/4/26
Dr. Nilay Khare
Dean (R&C)


2/4/2026
Dr. Sushma Gupta
Dean (FW)

