



MAULANA AZAD NATIONAL INSTITUTE OF TECHNOLOGY

BHOPAL-462003 (M.P)

Department of Architecture and Planning

Advertisement for the Post of Project Assistant

Applications are invited from eligible candidates for the following position under the research project titled '**Calibrating Urban Liveability in the Global South: Gendered perspectives on climate, health, governance and policy**', funded by Urban Studies Foundation (USF), at Department of Architecture and Planning, Maulana Azad National Institute of Technology (MANIT) Bhopal.

Position: Project Assistant

No. of Position Available: 01

Age: Less than 40 years

Remuneration: Rs. 30,000 per month consolidated

Duration: 10 months

Essential Educational Qualification: The essential qualification is graduate degree in B.Arch/ B.Plan/ M.Plan/ Mtech or equivalent degree from a reputed institution with minimum 65% marks. The candidates should be conversant with technical writing skills, spatial mapping (ArcGIS/AutoCAD etc) and documentation. Candidates having experience related to the Project and report writing will be given preferences.

Key Responsibilities include, but are not limited to:

- Documentation, analysis, research and Report writing
- Managing and assisting the Project Directors with the review task and coordination with speakers
- Coordinating the department's academic events and activities

How to apply: Interested candidates are requested to submit Application Form, CV along with the attested photocopies of the relevant degree certificates/documents. The above-mentioned details should be sent via email to: usfproject2023@gmail.com. The last date of submission of application is **30/08/2023**. Date and details of interview will be intimated to candidates through email and MANIT website.

Note: The selection process will include an interview (offline mode) with the prospective candidates. The selection will be based on the qualification, experience and overall performance of the candidate during the interview as per the evaluation by the selection committee.

For questions and queries, kindly contact:

Dr. Surabhi Mehrotra
surabhimehrotra@manit.ac.in
(Project Director)
Email: Mobile No- 9833892850

Application Format

Project Title: 'Calibrating Urban Liveability in the Global South: Gendered perspectives on climate, health, governance and policy', USF grant, at Department of Architecture and Planning, MANIT Bhopal

1. Post Applied for:	Passport Size Photo
2. Full Name:	
3. Father/Mother Name:	
4. Address for Communication:	
5. Email ID:	
6. Phone/Mobile:	

7. Date of Birth:

8. Educational Qualification: (attach self-attested document Copy)

9. Bachelor Degree:

Pdf of Degree certificate: (attach self-attested document copy)

10. Master Degree:

S. No	Degree	Branch	University	%age/CGPA	Year

11. Knowledge of Research / Report Writing, if any :

12. Work / Project Experience:

S. No	Organization/ Project	From	To	Position	Experience

13. Any other additional achievement/publication:

14. Declaration

Declaration

I hereby declare that I have read carefully and understood the above information and that all the entries in this application are true to the best of my knowledge and belief. I will be liable to be disqualified / terminated at any stage if any information furnished by me, is found to be incorrect.

Date, Place:

Signature of the Candidate