



मौलाना आज़ाद राष्ट्रीय प्रौद्योगिकी संस्थान भोपाल – 462003

(शिक्षा मंत्रालय, भारत सरकार के अधीन राष्ट्रीय महत्व का संस्थान)

MAULANA AZAD NATIONAL INSTITUTE OF TECHNOLOGY BHOPAL- 462003

(An Institution of National importance under Ministry of Education, Govt. of India)

Application form for Professor (HAG Scale) (Pay Level 15)

Recent passport size
color
photograph be
affixed
Self-Attested

Center/ Department Applied For _____

I. Personal Details:

i) Name in Full: _____ Gender: _____
(In Block Letters) (Male/Female)

ii) Father's Name: _____ Occupation: _____

iii) Mother's Name: _____ Occupation: _____

iv) Nationality: _____ Date of Birth: _____ Age (In Years): _____ Marital Status: _____

v) Category:

SC		ST		OBC-NCL		PwD		UR		EWS	
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v) Present Address with Pin Code: _____

_____ Pin Code: _____

E-mail: _____ Phone No./Mobile No.: _____ Alternate Mob. No. _____

(vii) Permanent Address with Pin Code: _____

Phone No./Mobile No.: _____ Pin Code: _____

II. Particulars of Educational Qualifications, Post-Doctoral Fellowships and Academic achievements:

(A) Educational Qualifications:

S. No.	Degree Obtained & Branch/Specialization	Name of the Board/ University/ Institution	Year of Passing/ Award	% of Marks/ CGPA	Class/ Division
i.	10 th /HSC				
ii.	11 th /12 th /SSC				
iii.	UG Degree				
iv.	PG Degree				
v.	Ph. D. Degree				
vi.	Others (if any)				

(B) Title of PG/Ph. D. Thesis with name and address of Ph. D. Supervisor(s)

Degree	Title of Thesis	Name and address of Supervisor(s)	University/Institute
PG			
Ph.D.			

(C) Post-Doctoral Fellowships:

S. No.	Name of University / Organization	Research Project	From	To	Total Years	Fellowship (In INR) per month	Funding Agency DST/UGC/etc.
i							
ii							

(D) Post-Doctoral Fellowships Mentored:

Page no from ___ to ___

S. No.	Name of Fellow Mentored	Research Project	From	To	Total Years	Fellowship (In INR) per month	Funding Agency DST/UGC/etc.
i							
ii							

(E) Academic Program Developed

Page no from ___ to ___

S. No.	Name of Program	UG/PG Level	Year of Commencement

(F) Details of Honors/Awards/Prize/Medal

Page no from ___ to ___

S. No.	Name of Honors/Awards/Prize/Medal	Year	Awarding Agency	Govt./Private/Non Profit Societies

(G) Details of Foreign Visits

Page no from ___ to ___

S. No.	Purpose	Year	Country	Outcomes

(H) Details of MoU with Industry/Institutes

Page no from ___ to ___

S. No.	Name of Industry/Institutes	Year		Objective	Outcomes
		From	To		

III. (A) Particulars of Regular Service/Employment Teaching Experience:

S. No.	Name of Institution	Position	From	To	Total Years	Pay Level & Pay Scale (Band) with AGP/GP Separately
i						
ii						

Total Teaching Experience : _____ Years _____ Months

Teaching Experience after Ph.D. : _____ Years _____ Months

Teaching experience as Professor in the Level-14/14A (AGP-10000/10500): _____ Years _____ Months

(B) Existing Position/Designation and Emoluments:

Existing Position/Cadre: _____

Date of joining in the existing position/cadre: _____

Existing Pay Scale/Band: _____

Basic Pay Rs.: _____ in Pay Level.: _____

IV. Credit Point Calculation:

1A External Sponsored R & D Projects completed or ongoing/patent granted

(Enclosure Page no. -----to-----)**(Non-Exhaustive)**

S. No.	Title of R & D Project:						
1	Year of Award	Completed/ Ongoing	Funding Agency	Amount in Lakhs (In INR)	Role		Credit Points
					As PI or Co-I	Total No. of Co-Is for the project	
2	Title of R & D Project:						
	Year of Award	Completed/ Ongoing	Funding Agency	Amount in Lakhs (In INR)	Role		Credit Points
					As PI or Co-I	Total No. of Co-Is for the project	
Total							

1B Patent Details- **(Enclosure Page no. -----to-----)****(Non-Exhaustive)**

S. No.	Patent Title	Status Details		Role		Credit Points
		Applied/ Granted	No. & Date of application/grant	Inventor (I) or Co-I	Total No of Co-Inventors in the patent	
i.						
ii.						
Total						

2. Consultancy Projects- **(Enclosure Page no. -----to-----)** **(Max. Credit Point 10)****(Non-Exhaustive)**

S. No.	Sponsoring Agency/Job Nos.	Financial Year	Consultancy Amount (In INR)	Credit Points
i.				
ii.				
Total				

3. Ph. D. Supervised (including thesis submitted cases) –
(Enclosure Page no. -----to-----)

(Non-Exhaustive)

S. No.	Name of Research Scholar and Ph.D. Regd. No.	Title of thesis	Status (submitted/ Awarded)	Date of Submission/ Ph.D. award	Role		Credit Points
					As main/Co Supervisor	Total No of Co Supervisors	
i.							
ii.							
Total							

4. Journal Papers in SCI/Scopus (Paid Journal Papers not allowed):
(Enclosure Page no. -----to-----)

(Non-Exhaustive)

S. No.	Title of the paper	Name of Journal, Volume (No.), Page Nos, year	Is it a paid journal? (Y/N)	Indexed in Scopus/ SCI	Role		Credit Points
					As First Author/Main Supervisor/ Other Authors	Total No. of Authors	
i.							
ii.							
Total							

5. Conference Papers – (Enclosure Page no. -----to-----) (Since last promotion) (Max. Credit Point 10)

S. No.	Title of the paper	Proceeding details	Indexed in Scopus/SCI/ WoS/other Internationally renowned Conf.	Role		Credit Points
		Name of Conference page Nos., year		As First Author/Main Supervisor/ Other Authors	Total No of Authors	
i.						
ii.						
Total						

6. Administrative assignments – I – (Enclosure Page no. -----to-----) (Max. Credit Point 16)
(Since last promotion)

(HoD/Dean/Chief Warden/Prof I/c (T & P)/ Advisor (Estate)/ Chief Vigilance Officer/ PI (Exam)/ TEQIP (coordinator)

Industry / Organisation	Start Date	End Date	Duration [in months]	Designation	Nature of Work	Pay Scale/Level

7. Administrative assignments – II – **(Enclosure Page no. -----to-----) (Max. Credit Point 08)**
(Since last promotion)

(Warden/Assistant Warden/Associate Dean/Chairman or Convener in Institute Academic Committees/Faculty in Charge (Comp Centre/IT Services/Library/ Administration/student activities/other institutional activities (please specify)

S. No.	Assignment/ Designation	From	To	Number of Semester(s)	Credit Points
i.					
ii.					
Total					

8. Administrative assignments - III - **(Enclosure Page no. -----to-----) (Max. Credit Point 03)**
(Since last promotion)

(Chairman and Convener of different standing committee and special committee (Ex officio status will not be considered) Faculty-in-Charges (each for one year duration) of different units or equivalent not covered above.

S. No.	Assignment/ Designation	From	To	Number of Semester(s)	Credit Points
i.					
ii.					
Total					

9. Administrative assignments - IV - **(Enclosure Page no. -----to-----) (Max. Credit Point 03)**
(Since last promotion)

(Departmental activities identified by HOD like lab. in charges or departmental committee for minimum period of one year)

S. No.	Assignment/ Designation	From	To	Number of Semester(s)	Credit Points
i.					
ii.					
Total					

10. Workshop/FDP/STC of minimum of 05 days duration offered as coordinator or convener –
(Enclosure Page no. -----to-----) (Since last promotion) (Max. Credit Point 08)

S. No.	Title	Workshop/ DP/STC	Duration		Total no. of Days	Role		Venue	Credit Points
			From	To		As convener/ Coordinator	Other (Specify)		
i.									
ii.									
Total									

**11. Conducting national programs like GIAN etc. as course coordinator –
(Enclosure Page no. -----to-----) (Since last promotion)**

(Max. Credit Point 02 for one week course and Max. Credit Point 04 for 2 weeks course)

S. No.	Title	GIAN/ Other (Specify)	Duration		Total no. of weeks	Role		Venue	Credit Points
			From	To		As Course Coordinator	Other (Specify)		
i.									
ii.									
Total									

**12. National / International Conference organized as Chairman/Secretary –
(Enclosure Page no. -----to-----) (Since last promotion)**

(Max. Credit Point 06)

S. No.	Title of the conference	Level	Duration		Role		Venue	Credit Points
		National International	From	To	As Chairman/ Secretary	Other (specify)		
i.								
ii.								
Total								

13. Length of service over and above the relevant minimum teaching experience required for a given cadre– (Enclosure Page no. -----to-----) (Since last promotion)

(Max. Credit Point 10)

S. No.	Details of teaching experience since last promotion							Credit points
	Post	AGP	Place	From	To	Total		
						Yrs	Month	
i.								
ii.								
Total								

**14. Establishment of new labs - (Enclosure Page no. -----to-----)
(Since last promotion)**

(Max. Credit Point 04)

S. No.	Name(s) of lab established	Academic year	Department concerned	No. of experiments	Credit Points
i.					
ii.					
Total					

**15. Theory teaching over & above 6 credit hrs. course –
(Enclosure Page no. -----to-----) (Since last promotion)**

(Max. Credit Point 06)

S. No.	Academic year	Semester	Theory Teaching (Credit Point)	Extra Theory Credit Point = (Average Theory Credit Point – 6) No. of Semester	Credit Points
i.		Odd			
		Even			
ii.		Odd			
		Even			
Average Theory Credit Point					

**16. PG Dissertation Guided – (Enclosure Page no. -----to-----)
(Since last promotion)**

(Max. Credit Point 10)

S. No.	Title of Dissertation	Name of Student and Scholar No.	Year of Award	Credit points
i.				
ii.				
Total				

**17. UG Projects (Dissertation)-(Enclosure Page no. -----to-----)
(Since last appointment)**

(Max. Credit Point 04)

S. No.	Title of Project	Name of Student and Scholar No.	Year of Award	Credit points
i.				
ii.				
Total				

18. Text/Reference book published on relevant subjects from reputed international publishers – (Enclosure Page no. -----to-----) (Since last promotion)

(Max. Credit Point 18)

S. No.	Title of Book	Name of Publisher	ISBN No.	Year of Publications	Year of Latest Edition	Credit Points
i.						
ii.						
Total						

19. Text/Reference book Published on relevant subjects from national publishers or in the book chapters in the books published by reputed international publishers–

(Enclosure Page no. -----to-----) (Since last promotion)

(Max. Credit Point 06)

S. No.	Title of Chapter	Title of Book	Name of Publisher	Year of Publications	Year of Latest Edition	Credit Points
i.						
ii.						
Total						

20. Significant outreach activities (outside institute) –

(Enclosure Page no. -----to-----) (Since last promotion)

(Max. Credit Point 04)

S. No.	Name of the activity	Place	Dated	Credit Points
i.				
ii.				
Total				

21. Fellow of IEEE/FNA/FNAE/FNASc - (Enclosure Page no. -----to-----)

(Max. Credit Point 10)

S. No.	Fellow of	Membership No.	Credit Points
i.			
Total			

22. Placement percentage (only for the placement cell officers/Faculty-in-Charge of Placement) –
(Enclosure Page no. -----to-----) (Since last promotion)

- 1) Max. Credit Point 20 for above 85% Placement.
- 2) Max. Credit Point 10 for Placement between 75% to 84%.

Sr. No.	Academic Year	No of students passing out	No of jobs offered	Percentage	Credit Points
i.					
ii.					
Total					

- 23.** Give name, designation and address (Phone / Fax No./ Email) of three reference not related to you. Reference should be of persons who have intimate knowledge of your work:

S. No.	Name	Designation	Department Address / Phone / Fax No. / Email ID
1)			
2)			
3)			

- 24. Any legal Dispute (If yes provide the details)**

- 25. Attach reprint of 3 best papers published after last promotion**

- 26. Provide one page write up regarding innovative techniques you have adopted in teaching / learning process**

- 27. Provide one page write up regarding your future plans for improvement in teaching/ research process environment**

- 28. Any other information not included above**

Declaration

I hereby declare that I have carefully read and understood the instructions and particulars supplied by me, and that all entries in this form, as well as, in attached sheets are true to the best of my knowledge and belief. If selected, I promise to abide by the rules and regulations of the Institute.

Signature of applicant

Place: _____

Date: _____

Name and Signature of Forwarding
HoD/HoC with Date
Seal

List of Enclosures (with page number)

S.No	Enclosure Name	Page No.	
		From	To
1	Valid ID Proof		
2	Proof of date of birth. (10th Mark sheet or Certificate.)		
3	Academic records (Marks/Grade Cards and Certificates from SSLC/Matriculation onwards up to Ph.D.)		
4	Experience certificates		
5	Latest salary certificate/Pay Slip of current employment.		
6	Proof of External Sponsored R & D Projects		
7	Patent Granted		
8	Details of Consultancy Projects		
9	Ph.D. Thesis Supervised		
10	Publications in Journals (only first page)		
11	Publications in Conference (only first page)		
12	Enclose Scopus author search result sheet showing all unpaid Journal publications		
13	Administrative Assignment-I		
14	Administrative Assignment-II		
15	Administrative Assignment-III		
16	Administrative Assignment-IV		
17	Details of Workshops/Conferences/Short Term Programs organized.		
18	Details of Conducting national programs like GIAN		
19	Details of Conference organized as Chairman/Secretary		
20	Certificate of Training /Summer/Winter School Attended		
21	Length of Service		
22	Establishment of new Lab[s]		
23	Theory teaching over & above 6 credit hrs. course		
24	PG Dissertation Guided :		
25	UG Dissertation Guided :		
26	Conferences/Workshops Attended and presented paper		
27	Text/Reference book published on relevant subjects from reputed international publishers		
28	Text/Reference book Published on relevant subjects from national publishers or in the book chapters in the books published by reputed international publishers		
29	Significant outreach activities (outside institute) –		
30	Fellowship/Membership of Professional Bodies		
31	Placement percentage (only for the placement cell officers/Faculty-in-Charge of Placement)		
32	Post Doctoral Mentored Certificate		
33	Academic Program Developed		
34	Award/ Honors/ Prize/ Medal		
35	Foreign Visit		
36	MoU with Industry/ Institute		
37	Differential credit point forwarded sheet since last AGP change		
38	Reprint of three best paper		
39	Certificate of tanning/seminar/winter schools attended		
40	Conferences/workshops attended and presented papers		
41	Any other information		

Credit Point Summary Sheet

Note 1: Enclose all the documents to support the claim.

S. No.	Activity	Credits points	Credit Points claimed by candidate	Page no of supporting documents	Points awarded by Scrutiny Committee
1.(a)	One external Sponsored Research and Development Projects completed or ongoing	8 credit points per project (in case of more than one person in a Project the Principal Investigator gets 5 credit points and the rest to be divided equally among other members)			
1(b)	Patent granted	8 credit points per patent			
2	Consultancy projects	2 credit points @ Rs.5 lakhs of consultancy, subject to maximum of 10 Credit points.			
3.	Ph.D. Supervised (including thesis submitted cases)	8 credit points per Ph.D. student (in case there are more than one supervisor, then the 1 st Supervisor) gets 5 credit points per student and the rest to be divided equally among other supervisors.			
4.	One Journal paper in Science Citation Index or Scopus (Paid Journals not allowed)	4 credit points per paper. First author or Main supervisor will get 2 credit points and rest will be divided among others.			
5.	One Conference paper indexed in Science Citation Index or Scopus or Web of science Conference or any internationally renowned conference	1 credit point per paper up to a maximum of 10 credit points. First author or Main Supervisor will get 0.6 and rest will be divided among the rest since the last promotion			
6.	Administrative Assignment – I Head of the Department, Dean, Chief Warden, Professor Incharge (Training and Placement), Advisor (Estate), Chief Vigilance Officer, PI (Exam), TEQIP (Coordinator)	2 credit points per semester up to a maximum of 16 credits points since the last promotion.			
7.	Administrative Assignment – II Warden, Assistant warden, Associate Dean, Chairman or Convener institute academic committees, Faculty In charge Computer Center or Information and Technology Services or Library or Admission or student activities and other Institutional activities.	1 credit point per semester up to a maximum of 8 credit points since the last promotion.			

8.	Administrative Assignment – III Chairman and Convener of different standing committees and special committee (Ex officio status will not be considered). Faculty-in-Charges (Each for one year duration) of different units or equivalent.	0.5 credit point per semester up to a maximum of 3 credits points since the last promotion.			
9.	Administrative Assignment – IV Departmental activities identified by head of the Department like lab in charges, or department level committee for a minimum period of one year.	0.5 credit point per semesters up to a maximum of 3 credits points since the last promotion.			
10.	Workshop or Faculty Development Program or short term courses of minimum of 05 working days duration offered as coordinator or convener.	2 credit points per course up to a maximum of 8 credits points since the last promotion.			
11.	For conducting national programs like Global Initiative of Academic Networks etc. as course Coordinator Program of two weeks duration. Program of one week duration.	2 credit points per course up to a maximum of 4 credit points since the last promotion. 1 credit point per course up to a maximum of 2 credit points since the last promotion.			
12.	National or International conference organized as Chairman or Secretary.	3 credit points per program up to a maximum of 6 credit points since the last promotion.			
13.	Length of service over and above the relevant minimum teaching experience required for a given cadre.	2 credit points per semester with maximum of 10 credit points since the last promotion.			
14.	Establishment of New Lab(s).	4 credit points since the last promotion.			
15.	Theory Teaching of over and above 6 credit hrs.course.	1 credit point or credit hrs. up to a maximum of 6 credit per points since the last promotion.			
16.	Post Graduate Dissertation guided.	0.5 credit point per project to a maximum of 10 credit points since the last promotion.			
17.	Under Graduate Project (Dissertation) guided.	0.25 credit point per project up to a maximum of 4 credit points since the last promotion.			
18.	Text or Reference Books published on relevant subjects from reputed international publishers.	6 credit points per book up to a maximum of 18 credit points since the last promotion.			

19.	Text or Reference book published on relevant subjects from reputed national publishers or book chapters in the books published by reputed international publishers.	2 credit points per unit up to a maximum of 6 credit points since the last promotion.			
20.	Significant outreach Institute outside activities.	1 credit point per activity up to a maximum of 4 credit points since the last promotion.			
21.	Fellow IEEE, FNA, FNAE, FNASc	10 credit points			
22.	Placement percentage (only for the placement cell officers or Faculty in-charge of Placement)				
	Above 85%	4 credit points per year up to a maximum of 20 credit points since the last promotion.			
	75% - 84% (% to be based on total number of students passing out and single job offer)	2 credit points per year up to a maximum of 10 credit points since the last promotion.			

Signature of Scrutiny Committee members

Chairman Scrutiny Committee

Reference - : Credit Point System as per Schedule E

S. No.	Activity	Credits points
1.	One external Sponsored Research and Development Projects completed or ongoing or Patent granted	8 credit points per project or 8 credit points per patent (in case of more than one person in a Project the Principal Investigator gets 5 credit points and the rest to be divided equally among other members)
2.	Consultancy projects	2 credit points @ Rs.5 lakhs of consultancy, subject to maximum of 10 Credit points.
3.	Ph.D. completed (including thesis submitted cases)	8 credit points per Ph.D. student (in case there are more than one supervisor, then the 1 st Supervisor) gets 5 credit points per student and the rest to be divided equally among other supervisors.
4.	One Journal paper in Science Citation Index or Scopus (Paid Journals not allowed)	4 credit points per paper. First author or Main supervisor will get 2 credit points and rest will be divided among others.
5.	One Conference paper indexed in Science Citation Index or Scopus or Web of science Conference or any internationally renowned conference	1 credit point per paper up to a maximum of 10 credit points. First author or Main Supervisor will get 0.6 and rest will be divided among the rest since the last promotion
6.	Head of the Department, Dean, Chief Warden, Professor Incharge (Training and Placement), Advisor (Estate), Chief Vigilance Officer, PI (Exam), TEQIP (Coordinator)	2 credit points per semester up to a maximum of 16 credits points since the last promotion.
7.	Warden, Assistant warden, Associate Dean, Chairman or Convener institute academic committees, Faculty In charge Computer Center or Information and Technology Services or Library or Admission or student activities and other Institutional activities.	1 credit point per semester up to a maximum of 8 credit points since the last promotion.
8.	Chairman and Convener of different standing committees and special committee (Ex officio status will not be considered). Faculty-in-Charges (Each for one year duration) of different units or equivalent.	0.5 credit point per semester up to a maximum of 3 credits points since the last promotion.
9.	Departmental activities identified by head of the Department like lab in charges, or department level committee for a minimum period of one year.	0.5 credit point per semesters up to a maximum of 3 credits points since the last promotion.
10.	Workshop or Faculty Development Program or short term courses of minimum of 05 working days duration offered as coordinator or convener.	2 credit points per course up to a maximum of 8 credits points since the last promotion.

11.	For conducting national programs like Global Initiative of Academic Networks etc. as course Coordinator Program of two weeks duration. Program of one week duration.	2 credit points per course up to a maximum of 4 credit points since the last promotion. 1 credit point per course up to a maximum of 2 credit points since the last promotion.
12.	National or International conference organized as Chairman or Secretary.	3 credit points per program up to a maximum of 6 credit points since the last promotion.
13.	Length of service over and above the relevant minimum teaching experience required for a given cadre.	2 credit points per semester with maximum of 10 credit points since the last promotion.
14.	Establishment of New Lab(s).	4 credit points since the last promotion.
15.	Theory Teaching of over and above 6 credit hrs. course.	1 credit point or credit hrs. up to a maximum of 6 credit per points since the last promotion.
16.	Post Graduate Dissertation guided.	0.5 credit point per project to a maximum of 10 credit points since the last promotion.
17.	Under Graduate Project (Dissertation) guided.	0.25 credit point per project up to a maximum of 4 credit points since the last promotion.
18.	Text or Reference Books published on relevant subjects from reputed international publishers.	6 credit points per book up to a maximum of 18 credit points since the last promotion.
19.	Text or Reference book published on relevant subjects from reputed national publishers or book chapters in the books published by reputed international publishers.	2 credit points per unit up to a maximum of 6 credit points since the last promotion.
20.	Significant outreach Institute outside activities.	1 credit point per activity up to a maximum of 4 credit points since the last promotion.
21.	Fellow IEEE, FNA, FNAE, FNASc	10 credit points
22.	Placement percentage (only for the placement cell officers or Faculty in-charge of Placement)	
	Above 85%	4 credit points per year up to a maximum of 20 credit points since the last promotion.
	75% - 84% (% to be based on total number of students passing out and single job offer)	2 credit points per year up to a maximum of 10 credit points since the last promotion.