



**MAULANA AZAD NATIONAL INSTITUTE OF TECHNOLOGY,
BHOPAL – 462003**

No: AS/2024/MBA/ 2815

Dated:28/06/2024

MBA Admission Notice (2024-25)

Students who have been provisionally allotted Maulana Azad National Institute of Technology, Bhopal for admission in **1st year MBA (Regular and Part Time) 2024 only** are required to visit Institute website regularly **for further instructions** **Institute will not be responsible for any non compliance by the students.**

S. No	Process Description	Link (if any) / Email (if any) / Address (if any)	Deadline
1.	Deposit the requisite Institute Fee as per Structure given in Annexure 1	https://payment.manit.ac.in/secure/daf	11/07/2024 to 12/07/2024
2.	The Provisional selected candidates are required to report physically for Admission alongwith the original documents as per Annexure 2 . Please bring one set of photocopy of all the documents along with four recent passport size photo.	MME Department Auditorium, MANIT Bhopal	Date 11/07/2024 to 12/07/2024 Time (09:00AM) to (04:00PM)

Note:

1. **Classes will start from 18/07/2024**
2. **The admission process may take more than one day so please be prepared**

Visit Institute website www.manit.ac.in regularly without fail for further instructions


Asstt. Registrar (Academic)



Maulana Azad National Institute of Technology, Bhopal

**Fee Structure for MBA(FT/PT) students to be Admitted for the Session
2024-25**

(Amount In Indian National Rupees)

FEE DETAILS

	Fee Details	First Semester (Regular)		First Semester (Part Time)	
		Day Scholar	Hosteller	Day Scholar	Hosteller
1.	Tuition fee (GEN/OBC-NCL /EWS/SC/ST/PwD)	35,000.00	35,000.00	35,000.00	35,000.00
2.	Caution Money (Refundable)	5,000.00	5,000.00	5,000.00	5,000.00
3.	Degree Fee, Migration Fee, Character And Identity Card (One Time)	2,000.00	2,000.00	2,000.00	2,000.00
4.	Alumni (One Time)	1,000.00	1,000.00	1,000.00	1,000.00
5.	Student Training & Placement (One Time)	3,000.00	3,000.00	3,000.00	3,000.00
6.	Convocation Fee (One Time)	2,000.00	2,000.00	2,000.00	2,000.00
7.	Poor Boys Student Fund	600.00	600.00	600.00	600.00
8.	Students Medical Fund	400.00	400.00	400.00	400.00
9.	Institute Development Fund	2,500.00	2,500.00	2,500.00	2,500.00
10.	Students Activity Fee	1,000.00	1,000.00	1,000.00	1,000.00
11.	Library Fee	1,000.00	1,000.00	1,000.00	1,000.00
12.	Registration & Examination Fee	1,500.00	1,500.00	1,500.00	1,500.00
13.	Central Computing Facility & Internet Fee	1,500.00	1,500.00	1,500.00	1,500.00
14.	Hostel Caution Money (One Time Refundable)	00	5,000.00	00	5,000.00
15.	Hostel Maintenance Charges (Including Electricity, Water & Sanitation)	00	10,500.00	00	10,500.00
16.	Registration and Medical Fee	600.00	600.00	600.00	600.00
17.	Bus fee	400.00	400.00	00	00
	Total	57,500.00	73,000.00	57,100.00	72,600.00

Hostel Rent As Per Their Occupancy

1.	Hostel Rent Single Occupancy	00.00	10,000.00	00.00	10,000.00
2.	Hostel Rent Double Occupancy	00.00	7,500.00	00.00	7,500.00
3.	Hostel Rent Triple Occupancy	00.00	5,000.00	00.00	5,000.00

Note:

- i) After admission, no fee/hostel fee will be refunded except caution money.
- ii) Any Change in the tuition fee (As per Ministry of Education instruction/guidelines) from time to time shall be binding to all students.
- iii) The fee can be paid/deposited semester wise or annually as per student/parents choice.

The Students must bring original with two set photocopy the following:

1. Copy of Application form and Application fee
2. Copy of Admission fee receipt
3. 10th Class Marksheet
4. 12th Class Marksheet
5. Graduation Marksheet (All Semesters) -
6. Graduation Degree/ Provisional Degree -
7. Copy of the CAT/ GMAT/MAT Score Card (Only for Regular Candidates)
8. Original Migration certificate and Transfer certificate (If Transfer certificate is mentioned in Migration, then it is not required.)
9. Original Character certificate (If character is mentioned in TC/Migration, then it is not required.)
10. Certificate from the Employer for Part time MBA Candidates to be issued on Employer's Letter Head – **Annexure 6**
11. Any Identification card i.e PAN, Driving Licence, Aadhar card, etc (Issued by Govt) -
12. **4 passport size photographs.**
13. For candidate belonging to SC/ST/OBC/EWS/ Person with Disability (PwD) category, proof of belonging to the category (the original permanent caste certificate) signed by competent authority with proper reference number and official stamp.
14. OBC candidates are instructed to produce the Certificate for Admission to Central Educational Institutions (CEIs) under the Government of India issued by competent authority on or after **1st April, 2024**
15. EWS candidates are instructed to produce the EWS Certificate for Admission issued by **competent authority** on or after **1st April, 2024.**
16. Students who are appearing in the final year of graduation are required to send the Course Completion certificate in the prescribed format of **Annexure- 3**
17. If there is a gap between graduation and joining the course a Notarized Affidavit on Rs. 100/- Stamp paper/Court Stamp for duration of gap must be submitted. **Annexure – 4**
18. Notarized Affidavit on Rs. 100/- Stamp paper/Court Stamp for non submission of any of the above documents. **Annexure - 5**
19. All the students are required to visit the web site www.amanmovement.org or www.antiragging.in and must submit Anti Ragging affidavits; the printout of the affidavits is required along with the above documents.
Use MBA Registration No. – As registration No
Director Name – Dr. K. K. Shukla
University – MANIT Bhopal
Police Station – Kamala Nagar
Phone No. 0755 -4051000
Total number of sanctioned seats: 66

Telephone No. during office hours: 0755-4051055,1056

FORMAT OF COURSE COMPLETION CERIFICATE

[TO BE ISSUED IN THE OFFICIAL LETER HEAD OF THE INSTITUTE/UNIVERSITY]

This is to certify that

1. Mr. /Ms. _____ (full name) bearing Roll No. _____ is a bonafide student of _____ (course / program) in our institute/university.
2. He / She is likely to complete all requirements of the course / program and all of his/her examinations is likely to be completed by August 20, 2024.
3. His / Her final result is awaited and is likely to be published on or before September 30, 2024.

Signature (with Seal) of the
Authorized Signatory of the
Institute/University

Date : _____

Notarized Affidavit on Rs. 500/- Stamp Paper

For duration of Gap

I _____ S/D of _____ and
resident of _____ do
hereby solemnly state & affirm as under:

1. That I am a resident of above said address.
2. That I have passed _____ in the year _____ from
_____ School/College/Institute/University.
3. That I did not join any school/college/institution due to
_____ (Reason)
4. That there is a GAP in my studies from _____ to _____.
5. That during this period I was not involved in any offence or in an illegal activity and
that no criminal case is pending against me in any court of law.
6. That I bear a good reputation and respect in general public.

Date : _____

Deponent (Student)

Place: _____

Notarized Affidavit on Rs. 500/- Stamp Paper

For non submission of the documents

1. I am provisionally admitted to (Name of the programme) _____ in
MANIT, Bhopal
2. The following documents are not currently available with me.

** Type here all those documents which are not available in original as
mentioned below

- i.
- ii.
- iii.
- iv.

3. I will submit above documents latest by September 15, 2024. In case, if I do not
produce the same or I don't obtain the minimum eligibility criteria as stipulated in the
information brochure, I will forgo my seat and the fees paid for the same and will not
claim in future.

Date : _____
Place: _____

Deponent (Student)

** All those documents which are not available in original like

Original Migration Certificate/Original Transfer Certificate/Character Certificate.
Mention the name any other document which is not submitted by you.

ANNEXURE 6: Certificate from the employer for sponsored / Part time candidates to be issued on employers letter head

1. Name of the Employee : _____
2. Type of Organization: Government
☐ Central Government ☐ State
☐ National Level Research Organization
☐ Public Sector Enterprise
Private Sector
Educational Institute
3. Address of Administrative Officer/HR Manager : _____
Phone : _____ Fax: _____
Email : _____ Mob. _____
4. Designation of the Employee : _____
Seeking admission in MANIT
5. Employment Details :
 - a) First joined on (date) : _____
 - b) Holding the present : _____
Position since (date)
 - c) Nature of Job : _____

(R & D, Design, Production, Marketing, Administrative, Teaching)

This is to certify that, Mr/Ms. _____ employed as _____ in this organization in regular capacity, is allowed as a sponsored/ part time candidate for admission to Full Time/Part Time PG Programme at MANIT, Bhopal. He / She has been employed in this organization for the past _____ years in a regular cadre. If selected the organization has no objection to his/her undergoing PG Programme under Sponsored category/Part Time at MANIT, Bhopal. He/ She, if selected, shall be allowed to attend the classes in day time and to stay in the campus/ Bhopal during his/ her PG programme in case of Sponsored candidate.

Signature of Applicant
Authority

Seal & Signature of Competent

Name, Designation