

# RECRUITMENT OF NON-TEACHING POSITION (GROUP- A)

[Advertisement No. Estt/NFR/2025/1130 Dated: 12/06/2025]

## Selection Process for Recruitment of Technical Officer

Date: 29.01.2026

The Selection Process for the post of Technical Officer shall be as detailed below:

- A. Stage-I : Multiple Choice Questions Based Test of 100 marks [Qualifying in nature and for shortlisting of candidates for Stage-II (Presentation & Interview). The MCQ based test shall also carry weightage in the final merit].
- B. Stage-II : Presentation of 50 marks & Interview of 50 marks - Only for those who are shortlisted after Stage-I (MCQ Based Test).

### Syllabus and Scheme of Test

#### **A. Stage-I [Multiple Choice Question Based Test]**

- There shall be 100 Multiple Choice Based Questions of 100 marks. MCQ based Test will be of two hours duration. The MCQ based Question Paper shall be comprised of two Sections i.e. **Section-I & Section-II**.
- **Section-I** of the paper shall consist of 40 questions covering Aptitude, Reasoning, General English, General Knowledge, and Computer Fundamentals, whereas **Section-II** shall comprise 60 questions related to Domain Knowledge.
- Each correct answer will be awarded One [1] mark and for each wrong answer One-fourth [1/4] marks will be deducted. No mark will be awarded/deducted for un-attempted questions.
- All questions shall be bilingual, except those related to General English & Domain Knowledge.
- Compensatory time for PwD/PwBD (Divyangjan) will be provided as per the extant orders of Government of India.

#### **Qualifying Marks and Maximum number of candidates to be shortlisted for Stage-II:**

- Minimum Qualifying Marks: [OBC-NCL :36%; PwBD :32%].
- Further, 10 candidates against one vacancy in respective category, subject to securing minimum qualifying marks as prescribed above, shall be provisionally shortlisted for appearing in the Stage-II. This number may decrease if the total number of candidates appeared in the written test are less than 10 in respective categories and/or the total number of candidates securing qualifying marks is less than 10. In the event that the last shortlisted candidate's written test score is tied, the total number of shortlisted candidates shall be increased to accommodate all candidates securing the same marks, for the next stage. Only candidates who are shortlisted in Stage-I and who meet all the eligibility requirements for the post shall be allowed called to appear for the Stage-II (Presentation & Interview).

#### **Syllabus:**

Indicative Syllabus of Stage-I has already been published on the institute website on 28.01.2026.

#### **B. Stage-II [Presentation & Interview]**

- Stage-II will comprise Presentation of 50 marks and Interview of 50 marks.  
**Presentation:**
- Presentation will be of 50 marks of 10 minutes duration. The scheme of Presentation is as detailed below:  
The presentation shall be restricted to a maximum of 05 slides on the following points:
  1. Education Qualification, work experience and present work profile, if any.
  2. Why are you interested in this position?
  3. Why do you think that you are suitable for this position?
  4. Vision as Technical Officer for institutional development

- Questions on Presentation may be asked during or after the Presentation.

**Interview:**

- The Interview will be of 50 Marks.

**Final Merit**

Final merit [Final Selection Score (FSS)] shall be prepared as follows:

Final Merit [Final Selection Score] = MCQ Based Test [50% weightage] + Presentation [25% weightage] + Interview [25% weightage].

Candidates securing FSS (out of 100) as below shall only be considered for final selection against the vacancies in the respective category, in order of merit:

**OBC-NCL: 56, PwBD: 52**

**Note:**

- The document verification for candidates shortlisted for the Presentation & Interview will be conducted as per the schedule uploaded on the institute website. If, during the verification process, it is found that a candidate does not meet the eligibility criteria or fails to submit the required documents within the specified timeline, his/her candidature will be summarily rejected. The institute will not consider any further communication regarding this matter.
- Due to the large number of candidates, they may have to wait late in evening during the day or next day of Interview. Candidates are advised to make their arrangements accordingly.
- The Institute reserves the right to modify the test pattern/scheme/selection process mentioned in this document in order to meet rules/ administrative requirements.
- Any guidelines/instructions received from Ministry of Education, Government of India till the date of completion of Selection process may be made applicable.
- Final list of Provisionally Eligible & Not Eligible candidates for the said post is being uploaded on the institute website shortly.
- The candidates are required to regularly check the institute website for all updates.