



मौलाना आज़ाद राष्ट्रीय प्रौद्योगिकी संस्थान भोपाल - 462003
(शिक्षा मंत्रालय, भारत सरकार के अधीन राष्ट्रीय महत्व का संस्थान)
MAULANA AZAD NATIONAL INSTITUTE OF TECHNOLOGY BHOPAL- 462003
(An Institute of National importance under Ministry of Education, Govt. of India)

No. AB/Estt/2025/ 1945

Date: 29/09/2025

OFFICE ORDER

To ensure proper hygiene and cleanliness within the Library premises, it has been decided that the Central Library will open at **8:30 A.M. on working days**. This adjustment is intended to allow sufficient time for cleaning activities to be completed before the arrival of users each day.

Accordingly, the Sanitary Staff are instructed to carry out and complete all necessary cleaning tasks during this period, ensuring that the Library is clean and fully prepared for daily operations. The Security Staff are also instructed to be on duty as per the Central Library timing.

All concerned may please take note of this change and ensure strict compliance with the above instructions.

This issues with the approval of the Competent Authority.

Registrar (I/c)

To

All concerned

Copy to:

1. Chairman, LAC, MANIT Bhopal
2. Librarian, MANTI Bhopal
3. PIC (Institute Website) – for uploading on the institute website.
4. Estate Section – for necessary action.
5. PIC (Security)/Security Officer – for necessary action.
6. PA to Registrar – for record please.
7. PA to Director- for kind information of Director.
8. Stock File

Registrar (I/c)